

BUSINESS PAPER

ORDINARY MEETING

THURSDAY 6TH DECEMBER 2018

Warren Shire Council

AGENDA - ORDINARY COUNCIL MEETING

6th December 2018

APOLOGIES

NOTICE OF MOTIONS

Nil.

CONFIRMATION OF MINUTES

Ordinary Meeting held on Thursday 25th October 2018

SECTION 1 (WHITE)

DELEGATES REPORTS

- Item 1 Association Mining and Energy Related Councils (NSW) Inc. (C14-6.3)
- Item 2 Outback Arts Annual General Meeting and General Board Meeting (C17-2)

COMMITTEE MINUTES

- Meeting of the Ewenmar Waste Depot Sunset Committee
held on Thursday 25th October 2018 (C14-3.23)
- Meeting of the Sporting Facilities Committee
held on Wednesday, 7th November 2018 (C14-3.18)
- Meeting of the Showground/Racecourse Committee
held on Thursday 8th November 2018 (C14-3.2)
- Meeting of the Council Chambers Development Committee
held on Wednesday 14th November 2018 (C14-3.25)

COMMITTEE MINUTES**CONTINUED**

Meeting of the Airport Operations Committee held on Wednesday 14th November 2018	(C14-3.12)
Meeting of the Town Improvement Committee held on Tuesday, 20th November 2018	(C14-3.17)
Meeting of Manex held on Monday, 3rd December 2018 (TO BE TABLED)	(C14-3.4)

SECTION 2 (LILAC)**POLICY**

Item 1	Loss of Licence Policy (P13-1, S12-29)	Page 1
Item 2	Policies and Governance (P13-1)	Page 7

SECTION 3 (BLUE)**REPORT OF THE GENERAL MANAGER**

Item 1	Outstanding Reports Checklist (C14-7.4)	Page 1
Item 2	Committee/Delegates Meetings (C14-2)	Page 3
Item 3	Relax Alcohol Free Zone in Dubbo Street for the Warren Street Christmas Party (L7-1.2)	Page 4
Item 4	Macquarie River Trails Sign Oxley Park (P1-7.9, T4-2.6, T4-8)	Page 6
Item 5	2019 Western Division Annual Conference (C14-5.4)	Page 8
Item 6	Drought Funding Projects (F2-2)	Page 10

SECTION 4 (GREEN)**REPORT OF THE DIVISIONAL MANAGER FINANCE AND ADMINISTRATION**

Item 1	Réconciliation Certificate – October 2018 (B1-10.16)	Page 1
Item 2	Statement of Rates and Annual Charges as at 22nd November 2018 (R1-4)	Page 4

SECTION 5 (YELLOW)

REPORT OF THE DIVISIONAL MANAGER ENGINEERING SERVICES

Item 1	Warren Town Centre Upgrade (C14-3.17)	Page 1
Item 2	Property Adjustment – Wambianna Street Collie (C21-1)	Page 4
Item 3	Tender – Raw Water Pump Station Upgrade Macquarie River – Oxley Park Warren (W2-1)	Page 8
Item 4	Mount Foster Quarry Usage Proposal (Q1-1.1)	Page 12

SECTION 6 (PINK)

REPORT OF THE MANAGER HEALTH & DEVELOPMENT

Item 1	Development Application Approvals (D4-9)	Page 1
Item 2	Gifting of Land, Lot 6 Section 4 DP758264 Bundemar Street Collie, Collie Community Shed Incorporated (C21-1).....	Page 3
Item 3	Development Application: Lot 53 DP872884, 19 Deacon Drive, Warren (P16-18.23)	Page 7
Item 4	Council Chambers Development Project (C14-3.25)	Page 22

MAYORAL MINUTES

QUESTIONS WITHOUT NOTICE

SECTION 9 (GREY)

CONFIDENTIAL

Nil.

PRESENTATIONS

Nil.

Section

1

Delegates & Committees

WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 6th December 2018

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. (C14-6.3)

RECOMMENDATION

That the information be received and noted.

On Thursday 8th and Friday 9th November 2018, I attended the Association of Mining and Energy Related Councils (MERC) meeting in Crookwell. The meeting was convened by Greg Lamont, Executive Officer, Association of MERC and hosted by Upper Lachlan Shire Council.

The meeting on Thursday involved a workshop with guest speakers. Each speaker presented information which was pertinent to all Councils when dealing with companies proposing and undertaking development projects or State Significant Developments (SSDs) in LGAs. Guest speakers included:

1. Andrew Bray – National Co-ordinator, Australia Wind Alliance:
 - [Building Stronger Communities: Wind's growing role in Regional Australia](#) (Use link to access Andrew's report)
 - Community Enhancement Funds (CEFs) ensure that there are overall community benefits which come from wind farm developments including specific community development (for example, aged care support) and local environmental (for example, solar panel installation) and educational (for example, scholarships) based projects.
 - Wind farms currently pay an estimated \$17.5 to \$20 million to wind farm hosts each year through lease payments.
 - Wind farms have injected \$4 billion to regional Australia since the first wind farm was developed. Half of this \$4 billion has been contributed in the last 5 years.
 - Guidelines introduced in 2016 require wind farm companies to have professional community engagement.
2. Charlie Prell – Crookwell wind farmer and ex Upper Lachlan Shire councillor
 - The delay of renewable energy developments in Australia, relative to Europe and Asia, are directly related to a lack of planning by State and Federal Governments. This is changing.
 - The wind farm is a reliable source of income to traditional agricultural farmers.
 - Charlie's experience was one of great stress during the initial stages of negotiations with the wind farm company 18 years ago. The eventual successful transition to being a wind farm host, however, now means his mental health is the best it has ever been.
 - The negative health impacts of wind farms have been proven to be myths
 - The NSW Department of Planning and the Environment (DPE) will take notice of Council's Development Control Plans (DCPs)

WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving
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Warren on Thursday 6th December 2018

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. CONTINUED

- Recommissioning of turbines can occur at the end of a contracted life.
 - Relevant publications for landholders include: *Best Practice Community Engagement*, a Victorian publication, *Guidelines for Landholders - NSW Farmers Association* and *Best Practice Charter for Renewable Energy Developments* – Clean Energy Council.
3. Chris Berry, Director of Planning, Yass Valley Council, representative on the DPE Regional Advisory Forum
- Yass Valley's Experience with wind farms – 'the good, the bad and the ugly' and subsequent advice:
 - Early community engagement is imperative to achieve the best outcome of a proposed project for a community.
 - If projects stretch across more than one LGA ensure that the Councils affected meet with the company as a group.
 - Councils act in the best interest of rate payers because they are not the decision maker on wind farm projects. Don't use Council's scarce resources to double up on what is the DPE's responsibility.
 - Focus on road assets and benefits to be shared to the whole community not just those directly affected.
 - Focus on the Community Enhancement Fund, road infrastructure, community consultation to minimise potential divisiveness and misinformation in the community.
 - Councils need more guidelines for Voluntary Panning Agreements (VPAs) and Community Enhancement Funds (CEFs).
4. John Bell – General Manager Upper Lachlan Shire Council
- Shire's population of 8000
 - Shire has 10 wind farms approved with 199 operational turbines. 6 of the farms are operational.
 - Favour for wind farms has increased from an early survey from 70% as the whole community are seeing direct benefits.
 - Council has been misunderstood as the enforcer of the initial conditions created by a development, but it is not the consent authority, the DPE for a SSD is.
 - Council has focused on getting as many 'deals' for the community as possible through the VPA and CEF and this seems to be working. Examples: \$2500 per wind mill goes to the CEF and in the VPA agreement: 25 years x \$200 000 per year = \$5 million to CEF for road upgrades.
 - CEF is paid per capacity of turbine not per turbine.
 - Unless the bond is paid by the company the road cannot be used.
 - The developments do not affect the rating structure.

WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 6th December 2018

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. CONTINUED

- The companies have been great corporate citizens.
 - DPE did not listen to Council submissions initially but it is a lot better than it used to be.
 - Council's need to ensure that they tie the contracts in the eventuality of an on-sell development.
5. Phillipa Duncan – Team Leader Development Assessments, DPE replacing David Kitto, Executive Director Resource Assessments & Business Systems
- Looking at Community Consultative Committees (CCCs) to widen representation.
 - DPE teams are undertaking spot checks on developments for compliance
 - Policy context for renewable energy developments:
NSW Renewable Energy Action Plan 2013
State Environmental Planning Policy (Infrastructure) 2007
Wind Energy Framework, 2016
 - Wind farm developments are also in the SW Energy Zone, Central West Zone and New England Zone: 24 approved, 8 operational, 4 under construction.
 - Priority is minimising and mitigating impacts. For example; the Jupiter wind farm project was refused due to a potentially damaging footprint in such areas as visual, noise, traffic, transport, biodiversity, cumulative, erosion/sediment and rehabilitation/decommissioning impacts.
 - Future aims of the DPE are to develop a robust process.
 - DPE also aiming to facilitate increased communications channels where Councils can “get on the phone” and communities can come up with standards themselves.
 - Concerns expressed by Councillors to Ms Duncan included:
 - Community Participation Plans (CPPs) and Community Consultation Committees (CCCs) are just ticking a box. Ms Duncan responded that ‘cowboy companies’ make consultation difficult but the DPE takes it seriously.
 - Solar developments do not attract VPAs. Ms Duncan replied that further discussions and contemporising is required.
 - Need for more Council staff to deal with Development Applications (DAs). Ms Duncan responded with the comment that further discussions are needed regarding this issue.

Due to time restrictions the final guest speaker made his presentation at the Ordinary Meeting on Friday.

WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 6th December 2018

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. CONTINUED

6. Dr Juan Castilla-Rho, University of Wollongong
Participatory Systems Collaborative Modelling in a ‘nut shell’ involves:
- A successful win-win situation for all groups affected directly or indirectly by new developments in LGAs.
 - Traditional consultative pathways being done away with.
 - Provision made for whole community to own the development.
 - Integrated thinking, not linear thinking removes blind spots.
 - Building trust as an imperative.
 - 20-30 stakeholders in the participatory process (the more participants the better), 3 to 5 workshops over 18 to 24 months.

The Executive Committee of the Association of MERC recommended that delegates consider the Association partner with the University of Wollongong to implement a Participatory Modelling pathway in a development project to be nominated by member Councils. This will allow member Councils to learn how Participatory Modelling works so that Councils can apply the process in their own LGAs. Greg Lamont stated that “it is an exciting concept that can be developed for use in any collaborative or consultative situation where conflict is a strong possibility, that definitely fits with Local Government who is always left carrying the can for the community, when a SSD or project has been approved by governments, any way to do it better has merit.”

The Annual General Meeting for the Association was held on Friday, 9th November. Elections were held for Chairperson, Deputy Chairpersons and Executive Committee.

Chairperson: Cr Peter Shinton, Warrumbungle Shire Council
Deputy Chairs: Cr Sue Moore, Singleton Shire Council and Cr Lilliane Brady OAM Cobar Shire Council.

Executive Committee: Cr Owen Hasler, Gunnedah Shire Council, Cr James Nolan, Broken Hill City Council, Cr Melanie Dagg, Cessnock city Council.

Minutes of the AGM will be distributed by email to all Councillors.

The Ordinary Meeting followed the AGM:

- Minutes will be circulated to all Councillors via email.
- Dr Juan Castilla-Rho’s presentation.
- The Association of MERC resolved to explore working with the University of Wollongong to develop the Participatory model for MERC members as a PhD Fellowship project. Grants will be sourced to fund the project.
- The Association is in the process of formulating its policy and support for *Energy from Waste* projects.
- The Association will be represented at the election debate three weeks before the NSW State government elections.

WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 6th December 2018

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. CONTINUED

- The Association meetings which are held in NSW Parliament House are effective for gaining the ear of the politicians on issues relating to mining and energy developments in LGAs.

The next meeting of the Association of MERC will be on 7th and 8th February 2019, NSW Parliament House, Sydney.

The draft minutes for the Ordinary meeting has been attached to this report for advice.

MINUTES OF THE ASSOCIATION OF MINING & ENERGY RELATED COUNCILS (NSW) ORDINARY MEETING HELD AT CROOKWELL MEMORIAL HALL, 33 – 35 DENISON STREET, CROOKWELL, NSW, 9th NOVEMBER 2018

Present

Cr Peter Shinton	Warrumbungle Shire Council (Chair)
Cr Owen Hasler	Gunnedah Shire Council
Andrew Johns	Gunnedah Shire Council
Cr Sue Moore	Singleton Council
Cr Dan Thompson	Singleton Council
Cr Melanie Dagg	Cessnock City Council
Cr Michael Banasik	Wollondilly Shire Council
Cr Noel Lowry	Wollondilly Shire Council
David Henry	Wollondilly Shire Council
Cr Mark Hall	Lachlan Shire Council
Lisa Schiff	Lachlan Shire Council
Ron Zwicker	Wollongong City Council
Cr Scott Ferguson	Blayney Shire Council
Rebecca Ryan	Blayney Shire Council
Cr Phyllis Miller	Forbes Shire Council
Steve Loane	Forbes Shire Council
Cr Joanne McRae	Orange City Council
Cr Kevin Duffy	Orange City Council
Cr Alan Ward	Parkes Shire Council
Cr Liz McGlynn	Bland Shire Council
Cr Ian Davison	Cabonne Shire Council
Heather Nicholls	Cabonne Shire Council
Peter Vlatko	Cobar Shire Council
Cr Jarrod Marsden	Cobar Shire Council
Cr Karlene Irving	Warren Shire Council

Minute Taker

Mr Greg Lamont Executive Officer

Speakers

Dr Juan Castilla – Rho University of Wollongong

Apologies

Greg Tory, Lachlan Shire Council; Councillor Robert Khan, Wollondilly Shire Council; Councillor Robert Hooke, Gunnedah Shire Council; Councillor Reg Kidd, Orange City Council; Councillors Dom Figliomeni and Cath Blakey, Wollongong City Council; Councillor Melisa Hederics & Ken

WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 6th December 2018

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC.

CONTINUED

Ross, Wentworth Shire Council; Councillor Kathryn Smith & Paul de Szell, Mid Coast Council; Michael McMahon, Cr Ben Shields, Dubbo Regional Council; Jason Linnane, Singleton Council; Jim Nolan, Broken Hill City Council; Cr Heather Druce & Glenn Wilcox, Warren Shire Council; Cr Manuel Martinez, Walgett Shire Council; Cr Jay Suvaal & Cr Bob Pynsent, Cessnock City Council; Cr Lilliane Brady OAM, Cobar Shire Council; Cr Des Kennedy & Brad Cam, Mid Western Regional Council.

1. Welcome

The Chair, Councillor Peter Shinton welcomed members, observers and speakers to the meeting and declared the meeting open at 10.01am

2. Apologies

OM 28/2018 Resolved (Cr Thompson/Cr Dagg) that the apologies for delegates listed be received and noted.

Suspension of Standing Orders for Speakers and Morning Tea

OM 29/2018 Resolved (Cr Miller/Cr Irving) that standing orders be suspended to allow the speakers to address delegates and for morning tea, at 10.03am.

Speakers were:

- Dr Juan Casilla - Rho.

(Copies of the presentation will be forwarded to delegates)

Resumption of Standing Orders

OM 30/2018 Resolved (Cr Moore/Cr Lowry) that standing orders be resumed at 11.05am.

3. Disclosures of Pecuniary Interest

- Mr Ron Zwicker declared an interest as a shareholder in AGL Gas Investments;
- Cr Melanie Dagg declared an interest as her husband works at Rix's Creek Mine, Hunter Valley;

OM 31/2018 Resolved (Cr Hasler/Cr Loane) that the disclosures of interest be received and noted.

4. Adoption of the Minutes of the Ordinary General Meeting – 10th August 2018

OM 32/2018 Resolved (Cr Dagg/Cr Hall) that the minutes of the Ordinary meeting held on 10th August 2018 be received and noted.

5. Business Arising from the Minutes of the Ordinary Meeting - 10th August 2018

Nil.

6. Adoption of Minutes of Executive Committee Meeting – 8th November 2018

OM 34/2018 Resolved (Cr Moore/Cr Hasler) that the minutes of the Executive Committee meeting held on 8th November 2018 be received and noted with the following changes:-

3 (c)2 RIAP – Minute No ECM 52/2018 be altered to read:

The Association write to the major political parties requesting they change the current percentage being returned to the LGA's that are impacted from where the royalties were sourced and asking them to make that part of their election platform;

WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 6th December 2018

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC.

CONTINUED

3 (e) Meetings with Minister's & Senior Staff – Minute No ECM 54/2018 to have the following actions added to it:

The Association write to the Secretary, DPE expressing the Associations appreciation that someone from the DPE attended our wind farming workshop on 8th November 2018, however delegates were extremely disappointed that the Executive Director, (David Kitto), a senior officer from the DPE, could not attend to answer higher level questions from delegates that the junior staff that attended in his place were not informed sufficiently in order to do so.

3 (f) Membership Campaign – Minute No ECM 55/2018 be altered to read:

The Executive Officer approach the Country Mayor's Association Executive Officer requesting an opportunity for the Chair and Executive Officer of the Association of Mining & Energy Related Councils to present to their delegates on the merits of being a member of our Association.

(Note: It was also agreed by delegates that the Executive Officer forward the template used for proposals to entice members, for their input on the benefits and details provided to prospects, relevant statistics on the number of renewable developments that are emerging in NSW and to put these details on the website plus to include testimonials from delegates as to "why we are part of MERC" and the benefits of being a member of MERC.

3 (m) 2 Delegates Report – RAF Minute No ECM62/2018 to read:

The Association write to the Minister for Planning & Environmental Services, Hon Anthony Roberts, seeking the status of the E.I.A reforms, indicating our support for the implementation of them; and to arrange a meeting with Nick Kaldas in order to have direct input into his review of the governance risks associated with planning and to pursue the need for change.

7. Business Arising from Minutes of Executive Committee Meeting – 8th November 2018

Nil

8. Adoption of the Minutes of the Special General Meeting held on 9th November 2018

OM/35/2018 Resolved (Cr Banasik/Cr Mc Rae) that the minutes of the Special General meeting held on 9th November 2018 be received and noted.

9. Business arising from the Minutes of the Special General Meeting held on 9th November 2018

Nil

10. Executive Officers Report

The Executive Officer went through the items in his report that related to matters on the Agenda for this meeting.

WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 6th December 2018

ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS (NSW) INC. CONTINUED

11. Delegates Reports

- (a) **Resources Advisory Forum (RAF)**. Delegate Cr Owen Hasler, provided an update on the latest RAF meeting held on 18th October 2018 in Sydney.
- (b) **Western Mining Development Taskforce**. Nil report due to apology Cr Brady.
- (c) **Subsidence Advisory NSW (SANSW) and Mines Subsidence Board (MSB)**. Cr Mel Dagg provided delegates with a brief update on the latest position with SANSW (MSB) changes.
- (d) **Regional Independent Assessment Panel**. The Executive Officer provided an update via the Executive Officer's Report.

OM 36/2018 Resolved (Cr Moore/Cr Banasik) that the reports provided by the delegates be received and noted.

12. Notice of Motion

OM 36/2018 Resolved (Cr Duffy/Cr Moore) that the Executive Committee of the Association of Mining & Energy Related Councils (NSW) Incorporated, urgently commence to develop policies regarding energy sources such as fossil fuel, wind, solar, coal seam gas, etc. The policies are to be created in consultation with the NSW State Government and the Associations' Local Government members.

13. Speaker & Presentation by Dr Juan Castilla – Rho, University of Wollongong.

The presentation on "Participatory Collaborative Modelling" was provided to delegates during suspension of standing orders at the start of the meeting. The power point presentation is to be forwarded to delegates.

14. General Business

(a) Energy from Waste – Cr Scott Ferguson

OM 37/2018 Resolved (Cr Ferguson/Cr Banasik) that the Executive Officer of the Association Mining & Energy Related Councils contact the Country Mayors Association in order to have the Chair and Executive Officer attend the leaders debate workshop on the Energy from Waste campaign led by Tenterfield Council and being organised for March 2019.

(b) Life Membership – John Martin

OM 38/2018 Resolved (Cr Thompson/Cr Banasik) that former Chair of the Association (John Martin - Singleton Council) be nominated for life membership.

(Note: Protocol stipulates that nominations be accepted from delegates at an Ordinary General meeting and be referred to the Executive Committee for endorsement thereafter presented with a badge, a certificate and benefit statement therein at a future General meeting of the Association))

(c) PhD Fellowship Proposal - University of Wollongong (UoW) & MERC

OM 39/2018 Resolved (Cr Thompson/Cr Banasik) that

- (1) the Executive Committee continue discussions with the University of Wollongong with a view to accepting the PhD Fellowship proposal subject to satisfactory financial terms being agreed before commencement;

WARREN SHIRE COUNCIL

Delegates Report by Councillor K Irving
to the Ordinary Meeting of Council held in the Council Chambers,
Warren on Thursday 6th December 2018

**ITEM 1 ASSOCIATION MINING AND ENERGY RELATED COUNCILS
(NSW) INC. CONTINUED**

- (2) a working party be established to champion the proposal, scope the fellowship topic that will benefit the majority of members, explore funding opportunities (grants, levies, research, partnerships, sponsorship, UoW, etc.) and to drive the project to fruition;
- (3) a Memorandum of Understanding being completed by the parties to ensure the arrangements for the PhD Fellowship are transparent, timely and cost effective;
- (4) a report on progress be presented to delegates at the February 2019 Ordinary General meeting.

(Note: Cllr Dan Thompson (Singleton Council), Cllr Joanne McRae (Orange City Council) and Rebecca Ryan (Blayney Shire Council) have indicated their interest in being on the working party with the Executive Officer and Dr Juan Castilla – Rho from UoW)

15. Next Meetings – Sydney 7th/8th February 2019, NSW Parliament House

16. Close – the meeting closed at 12.50pm

The minutes (pages 1-4) were confirmed at a meeting of the Ordinary Meeting held on the 8th February 2018 and are a concise and accurate record of proceedings of the Ordinary meeting held on 9th November 2018.

.....
Cr Peter Shinton Chairperson

WARREN SHIRE COUNCIL
Delegates Report by Councillor P Serdity
to the Ordinary Meeting of Council to be held in the Council Chambers,
115 Dubbo Street, Warren on Thursday 6th December 2018

ITEM 2 OUTBACK ARTS ANNUAL GENERAL MEETING AND GENERAL BOARD MEETING (C17-2)

I attended the Outback Arts Inc. AGM and General Board meeting at our new offices in Coonamble on Friday 16th November 2018

Projects continue to be delivered within our region and more information can be found on our Website in relation to these.

I am happy to report that the various galleries are now open in our new building and we have a steady list of exhibitions moving into the New Year. Whilst I was at the meeting there was a constant flow of visitors through the door of all ages which was very pleasing to see.

During the recent visit by Prince Harry and his wife to Dubbo, they were presented with a gift of ceramic bowls by one of our local artists and it was well received. So we are now known in royal circles.

We are still chasing funding to complete the back section of the building to allow it to be used for workshops by artists or artists in residence activities. If successful we are hoping to have this finished sometime next year. If not, we will keep chasing funding moving forward.

A round up of the various activities happening over the next few months or just recently held was also presented. Please also see our website for any further information.

Our next meeting is not until 8th March next year which will also be our AGM.

Clr Pauline Serdity
Council Delegate
and Treasurer Outback Arts Inc.

RECOMMENDATION:

That the information be received and noted.

EWENMAR WASTE DEPOT SUNSET COMMITTEE MEETING

Attached are the Minutes of the meeting of the Ewenmar Waste Depot Sunset Committee Meeting held on Thursday 25th October 2018.

RECOMMENDATION:

That the Minutes of the Meeting of the Ewenmar Waste Depot Sunset Committee Meeting held on Thursday 25th October 2018 be received and noted and the following recommendations be adopted:

ITEM 5.1 EWENMAR WASTE DEPOT OPERATION IMPROVEMENTS (C14-3.23)

That;

1. That Council proceed with the introduction of the new opening hours of;

Sunday;	9am – 5pm
Monday;	Closed
Tuesday;	1pm – 5pm
Wednesday;	Closed
Thursday	1pm – 5pm
Friday;	Closed
Saturday;	9am – 5pm

Which will be advertised until January and implemented from 2019; and
2. Council seek funding for all grants associated with Recycling and the development of the Waste Management Facility; and
3. Council adopt the Ewenmar Waste Facility Operations Improvement Plan provided by Robert Bailey Consulting and Council will approve rehabilitation of the Ewenmar Waste Facility with an initial three (3) month plan including:
 - a. Clean up of the site
 - b. Upgrade of fencing
 - c. Upgrade of facility; and
4. Council to purchase appropriate fencing to improve litter blown off the site; and
5. Develop a contract for the new position of gate keeper; and
6. Circulate the minutes of the Netwaste Meetings to all committee members and advise of any upcoming meetings.

WARREN SHIRE COUNCIL

Minutes of the Ewenmar Waste Depot Sunset Committee meeting
held in the Council Chambers, Warren
on Thursday, 25th October 2018 commencing at 2.08pm

Present: Councillor Pauline Serdity (Chairperson)
Councillor Heather Druce
Councillor Katrina Walker
Glenn Wilcox (General Manager)
Maryanne Stephens (Manager Health and Development Services MHD)
James Cleasby (Environmental Health Officer – EHO)
Laura Hutchison (Secretary – Minute Taker)

ITEM 1 APOLOGIES

Nil

Carried

ITEM 2 MINUTES OF THE MEETING HELD 15TH NOVEMBER 2017

MOVED Druce/Walker that the Minutes of the Meeting held on 15th November 2017 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM MINUTES

Nil

Carried

WARREN SHIRE COUNCIL
Minutes of the Ewenmar Waste Depot Sunset Committee meeting
held in the Council Chambers, Warren
on Thursday, 25th October 2018 commencing at 2.08pm

ITEM 4 ACTION CHECKLIST

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>
27.03.2017	Commence the implementation of recommended actions from the Waste Facility Operations Improvement Plan	MHD	In progress
27.03.2017	Prepare position description for waste facility attendant	MHD	Draft developed in progress
27.03.2017	Advertise position of waste facility attendant as a casual position	MHD	
27.03.2017	Establish site shed and materials stockpile areas as proposed in the Concept Master Plan	MHD	Discussed with contractor initial quotes obtained.
27.03.2017	Prepare specification for domestic waste collection contract	EHO	Existing Contract extended until 2022, and then go to Tender (outside party to be utilised)
27.03.2017	Prepare specification for Ewenmar Waste Facility management contract	EHO	Existing Contract extended until 2022, and then go to Tender (outside party to be utilised)
27.03.2017	Advertise tenders for the domestic waste collection contract	EHO	Existing Contract extended until 2022, and then go to Tender (outside party to be utilised)
27.03.2017	Call tenders for the Ewenmar Waste Facility management contract	EHO	Existing Contract extended until 2022, and then go to Tender (outside party to be utilised)

- Introduction of new opening hours advertised until January and then implemented;
- Initial three (3) month action plan including clean up of site, upgrade of fence and upgrade facility;
- Install paper catch fences around the general waste hole;
- Develop a contract for the gate keeper;
- Circulate Netwaste minutes and advise of upcoming meetings;
- Contact Chris Bryant to arrange a meeting to discuss recycling;
- Discuss with Netwaste group ideas to improve the Waste Management Facilities;
- Commence buildup of all-weather receival platform/transfer area

MOVED: Walker/Druce that the information be received and noted and items marked with an asterisk (*) be deleted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Ewenmar Waste Depot Sunset Committee meeting
held in the Council Chambers, Warren
on Thursday, 25th October 2018 commencing at 2.08pm

ITEM 5 REPORTS

ITEM 5.1 EWENMAR WASTE DEPOT OPERATION IMPROVEMENTS (C14-3.23)

RECOMMENDATION TO COUNCIL:

MOVED Druce/Walker that:

7. That Council proceed with the introduction of the new opening hours of;

Sunday;	9am – 5pm
Monday;	Closed
Tuesday;	1pm – 5pm
Wednesday;	Closed
Thursday	1pm – 5pm
Friday;	Closed
Saturday;	9am – 5pm

Which will be advertised until January and implemented from 2019;
8. Council seek funding for all grants associated with Recycling and the development of the Waste Management Facility;
9. Council adopt the Ewenmar Waste Facility Operations Improvement Plan provided by Robert Bailey Consulting and Council will approve rehabilitation of the Ewenmar Waste Facility with an initial three (3) month plan including:
 - a. Clean up of the site
 - b. Upgrade of fencing
 - c. Upgrade of facility;
10. Council to purchase appropriate fencing to improve litter blown off the site;
11. Develop a contract for the new position of gate keeper;
12. Circulate the minutes of the Netwaste Meetings to all committee members and advise of any upcoming meetings.

Carried

WARREN SHIRE COUNCIL

Minutes of the Ewenmar Waste Depot Sunset Committee meeting
held in the Council Chambers, Warren
on Thursday, 25th October 2018 commencing at 2.08pm

ITEM 6 GENERAL BUSINESS

Discussions were held on the following: -

- The Organics Infrastructure Grant was discussed, including the concept plan for the proposed new transfer facility. If successful, the new transfer facility will restrict public access to the Waste Management Facility and decrease contamination throughout the site.
- The disposal of animals was discussed, and it was advised that with the new opening hours animals will be disposed of by appointment (similar to the current arrangement).
- A group will need to be approached to collect recyclables and they will advise the conditions to recycle, to apply for Grants to establish infrastructure.
- Inspection of the tip with stages of improvement including photos before, during and after and publicised in the Warren Weekly.
- Inspection at the tip before the next Council meeting on Thursday, 6th December 2018 so a report can be detailed to Council.
- Inspection at the tip before the next Committee Meeting on Monday, 14th January 2019.

ITEM 8 DATE OF NEXT MEETING

Monday, 14th January 2019

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 3.26PM

SPORTING FACILITIES COMMITTEE MEETING

Attached are the Minutes of the meeting of the Sporting Facilities Committee Meeting held on Wednesday 7th November 2018.

RECOMMENDATION:

That the Minutes of the Meeting of the Council Chambers Development Sunset Committee held on Wednesday 7th November 2018 be received and noted and the following recommendations be adopted:

ITEM 7 WSCC GYM ASSET REPLACEMENT FIVE YEAR PLAN (S21-2)

1. The information be received and noted; and
2. The Gym Membership fees be increased to \$200 for 12 months and \$120 for 6 months for the 2019/2020 financial year
3. \$9,500.00 be placed in reserve and added to the 2019/2020 budget for the purchased of gym equipment

ITEM 8 WSCC GYM AEROBIC EQUIPMENT FOUR YEAR LEASE PLAN (S21-2)

1. The information be received and noted; and
2. \$4,500.00 + GST be placed in reserve and added to the 2019/2020 budget for the lease of aerobic equipment

ITEM 10 RIVERSMART AUSTRALIA REQUEST FOR DONATIONS (S21-2)

1. The information be received and noted; and
2. That the hire fees for the Warraan Festival community event be partially waived with a reduction in hire fees from \$470 to \$162.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held in the
Council Chambers on Wednesday 7th November 2018 commencing at 3:02pm

Present:

Mayor, Councillor MJ Quigley (Chairman)
Councillor BD Williamson
Councillor KW Taylor
Glenn Wilcox (General Manager)
Wesley Hamilton (Centre Manager)
Maryanne Stephens (Manager Health & Development Services)
Kerry Jones (Town Services Manager)

ITEM 1 APOLOGIES

Apologies were tendered on behalf of Councillor KR Irving who was absent due to external commitments and it was **MOVED** that a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES OF THE MEETING HELD ON 15TH AUGUST 2018

MOVED that the Minutes of the Meeting held on Wednesday, 15th August 2018 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING

Nil business arising.

Carried

WARREN SHIRE COUNCIL
Minutes of the Sporting Facilities Committee meeting held in the
Council Chambers on Wednesday 7th November 2018 commencing at 3:02pm

ITEM 4 FINANCIAL STATEMENT

WARREN SPORTING & CULTURAL CENTRE

OPERATING STATEMENT				
24/10/2018				
Percentage of the year Completed = 31.78%				
	Actual 31/07/18	Actual 24/10/18	Estimate 2018/19	% of Budget
<u>Income:</u>				
Complex Rents & Fees	16,129.35	5,279.57	20,000.00	26.40%
Gym Membership	15,995.94	5,131.85	12,000.00	42.77%
Council Hire - Donation of Fee	395.00	0.00	0.00	0.00%
Art & Cultural Grant	0.00	81,556.20	90,618.00	90.00%
Dept of Industry - Emergency Generator	0.00	26,831.00	29,812.00	90.00%
Office of Sport - Defibrillator Grant	1,300.00	0.00	0.00	0.00%
Sundry Income	0.00	0.00	0.00	0.00%
Total Income =	33,820.29	118,798.62	152,430.00	77.94%
<u>Expenditure:</u>				
Centre Managers Wages	41,241.24	10,745.97	43,000.00	24.99%
Telephone Expenses	882.08	947.22	1,200.00	78.94%
Electricity Expenses	17,642.08	0.00	23,894.00	0.00%
Cleaning - Wages	28,402.18	6,041.66	26,535.00	22.77%
- Other	1,551.17	767.28	1,500.00	51.15%
General M & R - Wages	2,555.09	606.56	3,209.00	18.90%
- Other	20,828.52	2,730.69	13,600.00	20.08%
Consumables	3,205.23	1,164.17	3,898.00	29.87%
Equipment Maintenance	944.19	0.00	0.00	0.00%
Building M & R	2,160.57	1,038.64	1,208.00	85.98%
Floor M & R	684.75	0.00	1,357.00	0.00%
Security Charges	1,037.59	133.64	517.00	25.85%
Storage Cabinets	176.33	0.00	0.00	0.00%
Printing & Stationary etc.	146.76	146.36	200.00	73.18%
PA System	465.27	0.00	0.00	0.00%
Purchase of FOBS	0.00	0.00	0.00	0.00%
Microphones	0.00	0.00	0.00	0.00%
Casual Hirers Insurance	1,161.33	1,190.36	1,190.00	100.03%
Rates	6,002.48	6,158.40	6,227.00	98.90%
Total Expenses =	129,086.86	31,670.95	127,535.00	24.83%
<u>Specific Works Expenditure:</u>				
Relay Front Pavers	14,577.27	0.00	0.00	0.00%
Mezzanine Floor Upgrade	67,576.15	0.00	0.00	0.00%
New Coolroom Compressor	5,860.50	0.00	0.00	0.00%
Defibrillator	2,500.00	0.00	0.00	0.00%
Emergency Generator	0.00	24,560.55	29,812.00	82.38%
Art & Cultural Grant Expenses	0.00	50,600.98	100,618.00	50.29%
Purchase of Pie Warmer	0.00	655.31	655.00	100.05%
Total Specific Works Expenses =	90,513.92	75,816.84	131,085.00	57.84%
Balance of Operating Funds Available =	(185,780.49)	11,310.83	(106,190.00)	-10.65%

RECOMMENDATION TO COUNCIL:
MOVED that the information be received and noted.

Carried

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held in the Council Chambers on Wednesday 7th November 2018 commencing at 3:02pm

ITEM 5 ACTION CHECKLIST

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
12.10.16	Matting at practice nets	CM	To be included in Carter Oval redevelopment plan. Investigate fast fold netting. Investigate suitable grant for local sporting club to apply for.	Pending
*12.10.16	Long jump run up	CM	Long jump pit reconstructed.	Complete
9.02.2017	Northern end car park	MES	Area has been smoothed out, sealing of area to be arranged following the construction of sealed netball / basketball courts.	Budget Item 2018/2019
21.02.2018	Research replacement of pool facilities	MHD	Grant successful. Establish design and construction tender. Works to be completed.	October 2019
21.02.2018	Victoria Park Master Plan	CM	Version 2 complete, progression of master plan delayed pending the creation of Crown Land Management Plan.	2020
21.02.2018	Pathways and Cycle ways	CM	Preliminary works complete. Creation of works program to finalised.	2020
*21.02.2018	Installation of Bottle Refill Point	CM	Hard wiring of power to bubbler completed.	Complete
04.04.2018	Installation of Sealed Netball / Basketball Courts	CM	Location of courts has been finalised. Works program to be created. Installation to be completed.	June 2019
04.04.2018	Installation of Emergency generator	CM	Generator purchased. Switches to be installed Maintenance plan to be created.	June 2019
04.04.2018	Renewal of main oval lighting	CM	Investigate hire of cherry picker. Investigate 2kw lighting replacement cost. Investigate LED replacement cost.	Feb 2019
*15.08.2018	Annual Service of Gym Equipment	CM	Annual service complete.	Complete
*15.08.2018	Production of procedure for each defibrillator purchased	CM	Procedures created.	Complete
15.08.2018	Regional Cultural Fund	CM	CM to engage contractors and undertake installation of all grant items and complete mandatory reporting.	Feb 2019
*15.08.2018	Mixed Netball Competition	CM	Complete.	Complete
*15.08.2018	Halloween Night Movie	CM	Complete.	Complete

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held in the Council Chambers on Wednesday 7th November 2018 commencing at 3:02pm

<i>Date</i>	<i>Outstanding Matter</i>	<i>Officer Resp.</i>	<i>Response/Request/Comment</i>	<i>Completion Date</i>
*15.08.2018	Warren Arts Council	CM	Complete.	Complete
*15.08.2018	Pitch Roller	TSM	Purchased and complete.	Complete
15.08.2018	General Maintenance and Repairs	CM	Undertake the following general maintenance and repair items: 1. Service front gates to Victoria Park 2. Repair Victoria Park signage on front wall 3. Service portable grandstand	Feb 2019

RECOMMENDATION TO COUNCIL:

MOVED that:

1. The Action Checklist progress be received and noted; and
2. Items marked with an asterisk (*) be deleted.

Carried

ITEM 6 REPORTS FROM CENTRE MANAGER

(S21-2)

RECOMMENDATION TO COUNCIL:

MOVED that the information be received and noted

Carried

ITEM 7 WSCC GYM ASSET REPLACEMENT FIVE YEAR PLAN (S21-2)

RECOMMENDATION TO COUNCIL:

MOVED that:

1. The information be received and noted; and
2. The Gym Membership fees be increased to \$200 for 12 months and \$120 for 6 months for the 2019/2020 financial year
3. \$9,500.00 be placed in reserve and added to the 2019/2020 budget for the purchased of gym equipment

Carried

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held in the
Council Chambers on Wednesday 7th November 2018 commencing at 3:02pm

ITEM 8 WSCC GYM AEROBIC EQUIPMENT FOUR YEAR LEASE PLAN (S21-2)

RECOMMENDATION TO COUNCIL:

MOVED that:

1. The information be received and noted; and
2. \$4,500.00 + GST be placed in reserve and added to the 2019/2020 budget for the lease of aerobic equipment

Carried

ITEM 9 APPLICATION TO REGIONAL SPORTS INFRASTRUCTURE FUND (S21-2)

RECOMMENDATION TO COUNCIL:

MOVED that the information be received and noted

Carried

ITEM 10 RIVERSMART AUSTRALIA REQUEST FOR DONATIONS (S21-2)

RECOMMENDATION TO COUNCIL:

MOVED that:

1. The information be received and noted; and
2. That the hire fees for the Warraan Festival community event be partially waived with a reduction in hire fees from \$470 to \$162.

Carried

ITEM 11 GENERAL BUSINESS

1. Mayor Councillor MJ Quigley requested an update as to the status of the irrigation system at Victoria Park. Town Service Manager stated that all repairs to irrigation system at Victoria Park are now completed and irrigation system is now fully operational.

2. Councillor BD Williamson requested that a separate meeting be undertaken to establish the parameters and future / planned upgrades to both Victoria Park and Carter Oval precincts. Centre Manager to arrange a meeting within Nov/Dec 2018.

3. Centre Manager noted that an invitation is to be sent to Minister Paul Toole to attend the project launch of both the emergency generator and outdoor netball / basketball courts projects at Victoria Park. General Manager noted that Minister Paul Toole has been invited to attend the 2018 Twilight Race meeting at the Warren Showground and Racecourse and to extend an offer to attend both projects at Victoria Park on the same day. Centre Manager to arrange invitation and meeting with local groups involved with projects.

4. Mayor Councillor MJ Quigley requested that an invitation be sent to FWAS for office staff to potentially attend an upcoming meeting and discuss the future direction of the FWAS within Warren.

WARREN SHIRE COUNCIL

Minutes of the Sporting Facilities Committee meeting held in the
Council Chambers on Wednesday 7th November 2018 commencing at 3:02pm

RECOMMENDATION TO COUNCIL:

MOVED that the information be received and noted

Carried

ITEM 12 NEXT MEETING DATE AND TIME

Extra Ordinary Meeting – Wednesday, 19th December 2018 at 3.00pm in Council Chambers

General Meeting – Wednesday, 13th February 2019 at 3:00pm in Council Chambers

Further Meetings:

Wednesday, 1st May 2019 at 3:00pm in Council Chambers

Wednesday, 31st July 2019 at 3:00pm in Council Chambers

THERE BEING NO FURTHER BUSINESS THE MEETING CLOSED AT 4:32PM.

SHOWGROUND/RACECOURSE COMMITTEE

Attached are Minutes of the Meeting of the Warren Shire Showground/Racecourse Committee held on Thursday, 8th November 2018.

RECOMMENDATION:

That the Minutes of the Meeting of the Showground/Racecourse Committee held on Thursday, 8th November 2018 be received and noted and the following recommendations be adopted:

ITEM 3 GRANT WORKSHOP SUB COMMITTEE REPORT (G4-1.7)

RECOMMENDATION:

1. That the Showground Committee, the Race Club Committee and each Equestrian user group named under the Grant Project supply the name and contact details to the General Manager, of One (1) person to form a Project Working Subcommittee, and
2. That the first meeting of the Working Group Sub Committee shall meet on Tuesday 11th December 2018.

ITEM 4 WARREN SHOWGROUND/RACECOURSE ANNUAL USER CHARGERS & WARREN POLOCROSSE CLUB REQUEST FOR DONATION (S7-1)

RECOMMENDATION:

1. The current fees and charges and method of formatting future year fees and charges remain "as is" for all user groups,
2. That the Warren Polocrosse Club be required to commit to the 2018/19 annual charge that has been issued, and
3. All annual user groups to report back to the Committee on recommendations for user chargers for their respective club for the next financial years consideration.

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting
held at the Showground/Racecourse, Warren, on Thursday
8th November 2018 commencing at 5.30 pm

ATTENDANCE:

Present:

Milton Quigley	Mayor
Mark Beach	Councillor, Chair
Heather Druce	Councillor
Kevin Noonan	Warren Jockey Club
Bec McKay	Secretary - Warren Jockey Club
Rhiannon Gibson	Warren Pony Club – Alternate
Glenn Wilcox	General Manager
Rolly Lawford	Divisional Manager Engineering Services
Kerry Jones	Manager Town Services
Ben Egan	Adult Riding Club
David Cleasby	Warren Show Society
Vikki Parker	Warren Rodeo/ Campdraft Committee
David Dwyer	Polocrosse Club
Maryanne Stephens	Manager Health and Development Services
John Hardy	Rodeo
Matthew O'Neil	Rodeo

ITEM 1 APOLOGIES

Nil

Carried

ITEM 2 MINUTES OF THE MEETING HELD ON 11TH OCTOBER 2018

MOVED Gibson/Noonan that the Minutes of the Meeting held on Thursday 11th October 2018 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 GRANT WORKSHOP SUB COMMITTEE REPORT (G4-1.7)

MOVED

1. That the Showground Committee, the Race Club Committee and each Equestrian user group named under the Grant Project supply the name and contact details to the General Manager, of One (1) person to form a Project Working Subcommittee, and
2. That the first meeting of the Working Group Sub Committee shall meet on Tuesday 11th December 2018.

WARREN SHIRE COUNCIL

Minutes of the Showground/Racecourse Committee Meeting
held at the Showground/Racecourse, Warren, on Thursday
8th November 2018 commencing at 5.30 pm

**ITEM4 WARREN SHOWGROUND/RACECOURSE ANNUAL USER
CHARGERS & WARREN POLOCROSSE CLUB REQUEST FOR
DONATION (S7-1)**

MOVED

1. That the Warren Polocrosse Club be required to commit to the 2018/19 annual charge that has been issued, and
2. All annual user groups to report back to the Committee on recommendations for user chargers for their respective club for the next financial years consideration.

Carried

ITEM 5 GENERAL BUSINESS

Nil

ITEM 6 NEXT MEETING DATE AND TIME

- 7th February 2019 5:30pm

There being no further business the meeting closed at 6.30pm.

COUNCIL CHAMBERS DEVELOPMENT SUNSET COMMITTEE

Attached are the Minutes of the meeting of the Council Chambers Development Sunset Committee held on Wednesday 14th November 2018.

RECOMMENDATION:

That the Minutes of the Meeting of the Council Chambers Development Sunset Committee held on Wednesday 14th November 2018 be received and noted and the following recommendations be adopted:

ITEM 3.1 UPDATE CONCEPT DESIGN

(C14-3.25)

That;

1. The Committee accepted the revised cost estimates tabled at this meeting; and
2. Council endorse Belinda Dimarzio-Bryan from B Creative Photography and Architecture to proceed to full tender documentation once final investigations on conventional piers versus screw piles and cable in slab floor heating are undertaken.

WARREN SHIRE COUNCIL

Minutes of the Council Chamber Development Sunset Committee
Meeting held in the Council Chambers, 115 Dubbo Street, Warren
on Wednesday, 14th November 2018 commencing at 3.07pm

Present: Councillor Milton Quigley (Chair)
Councillor Pauline Serdity
Councillor Katrina Walker
Darren Arthur (Acting General Manager)
Maryanne Stephens (Manager Health and Development Services)
James Cleasby (Environmental Health Officer)
Belinda Dimarzio-Bryan (B Creative Photography and Architecture)
Laura Hutchison (Minute Taker)
Jody Burtenshaw (EA, Observer)

ITEM 1 APOLOGIES

Nil.

ITEM 2 CONFIRMATION OF MINUTES

MOVED that the Minutes of the Meeting held on Wednesday, 30th May 2018 be accepted as a true and correct record of that meeting.

Carried

ITEM 3.1 UPDATE CONCEPT DESIGN

(C14-3.25)

RECOMMENDATION TO COUNCIL:

MOVED that:

1. The Committee accepted the revised cost estimates tabled at this meeting; and
2. Council endorse Belinda Dimarzio-Bryan from B Creative Photography and Architecture to proceed to full tender documentation once final investigations on piling and cable heating are undertaken.

Carried

ITEM 4 GENERAL BUSINESS

Nil.

ITEM 5 DATE OF NEXT MEETING

- 9 January 2019
- 13 March 2019
- 12 June 2019
- 11 September 2019

There being no further business the meeting closed at 4.17pm.

AIRPORT OPERATIONS COMMITTEE

Attached are the Minutes of the meeting of the Airport Operations Committee held on Wednesday, 14th November 2018.

RECOMMENDATION:

That the Minutes of the Meeting of the Airport Operations Committee held on Wednesday, 14th November 2018 be received and noted and the following recommendations be adopted

ITEM 4.1 PROPOSED SUBDIVISION – WARREN AIRPORT (C14-2.12)

RECOMMENDATION:

1. That the proposed subdivision costs be approved for referral to Council.
2. Stage 1 of this development will only be for Blocks 1 to 4.
3. The sale of Block 5 will be the trigger for Stage 2 (the sale of Blocks 5 to 8) but only after the sale of Blocks 1 to 4 is complete.
4. The purchase price of Blocks 5 to 8 is to be reviewed if they do not sell within 12 months of the purchase of the first Block in Stage 1.
5. That Covenants be placed on the title and sales documents as described:-
 - That all buildings on this subdivision shall have a maximum height above ground level of 4.5m to the highest point to comply with the airport OLS,
 - That the building is to be constructed only within the identified building envelope as shown in the Subdivision Plan,
 - That the purchaser note that Council has not provided services to the proposed lots and any service provision shall be at the owners cost,
 - That a hangar building must be constructed on the allotment within 18 months of the date of contract finalisation or the land will be returned to Council at the purchase price less 10% to cover legal costs unless the owner can show substantial commencement of a building,
 - The resale of land by a purchaser within 18 month construction period shall allow for a right of first refusal by Council at the price of the initial (first) sale from Council,
 - A second or subsequent purchaser shall be required to comply with the conditions to construct a hangar building, however they shall be permitted an additional 12 months only from the date of initial (first) contract finalisation to the initial purchaser, to construct such building before the land is returned to Council at the initial (first) purchase price less 10% to cover legal costs.

WARREN SHIRE COUNCIL

Minutes of the Airport Operations Committee
Meeting held at the Warren Airport, Arthur Butler Drive, Warren
on Wednesday, 14th November 2018 commencing at 3.38 pm

Present:

Cr Andrew Brewer (Acting Chair) (AB)
Nigel Martin (NM)
Pat Hulme (PH)
Kerry Jones (Secretary) (KJ)

ITEM 1 APOLOGIES

Apologies were received from Cr Brett Williamson (Declared Conflict of Interest) (BW) Glenn Wilcox (Annual Leave) (GW) Archie Kennedy (AK) who were absent due to external commitments and it was **MOVED** that a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES

MOVED Martin/Hulme that the Minutes of the Airport Operations Committee meeting held on Wednesday, 22nd August 2018 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM MINUTES

PH asked about the Airport Emergency Management Plan, KJ responded that he has emailed it to those Committee members who have given him their email addresses. KJ will email a copy to PH and NM and ensure that all members have received a copy. PH **MOVED** a motion that the Airport Emergency Management Plan is to be emailed to all members of the Airport Committee. NM seconded this motion.

Carried

ITEM 4.1 REPAIRS AND MAINTENANCE – WARREN AIRPORT (C14-2.3)

KJ presented this report and spoke about what work is currently being completed to address the requirements from 2017/2018 the Annual CASA Inspection Report.

ITEM 4.2 PROPOSED SUBDIVISION – WARREN AIRPORT (C14-2.12)

KJ presented this report and spoke about the proposal and costings as presented. PH asked whether these costings were accurate and whether there would be any changes. KJ responded that there would be some costs variation to the taxiway being constructed as there was an old dump site exposed. This material has been excavated and removed from

WARREN SHIRE COUNCIL

Minutes of the Airport Operations Committee
Meeting held at the Warren Airport, Arthur Butler Drive, Warren
on Wednesday, 14th November 2018 commencing at 3.38 pm

site to a registered dump site. These additional costs were being managed under the M&R allocation.

There was a long discussion on the report and it was agreed that the Recommendations as presented in the Report be amended as follows;

RECOMMENDATION

1. That the proposed subdivision costs be approved for referral to Council.
2. Stage 1 of this development will only be for Blocks 1 to 4.
3. The sale of Block 5 will be the trigger for Stage 2 (the sale of Blocks 5 to 8) but only after the sale of Blocks 1 to 4 is complete.
4. The purchase price of Blocks 5 to 8 is to be reviewed if they do not sell within 12 months of the purchase of the first Block in Stage 1.
5. That Covenants be placed on the title and sales documents as described:-
 - That all buildings on this subdivision shall have a maximum height above ground level of 4.5m to the highest point to comply with the airport OLS,
 - That the building is to be constructed only within the identified building envelope as shown in the Subdivision Plan,
 - That the purchaser note that Council has not provided services to the proposed lots and any service provision shall be at the owners cost,
 - That a hangar building must be constructed on the allotment within 18 months of the date of contract finalisation or the land will be returned to Council at the purchase price less 10% to cover legal costs unless the owner can show substantial commencement of a building,
 - The resale of land by a purchaser within 18 month construction period shall allow for a right of first refusal by Council at the price of the initial (first) sale from Council,
 - A second or subsequent purchaser shall be required to comply with the conditions to construct a hangar building, however they shall be permitted an additional 12 months only from the date of initial (first) contract finalisation to the initial purchaser, to construct such building before the land is returned to Council at the initial (first) purchase price less 10% to cover legal costs.

The Chair AB proposed a motion that there should be an additional dot point (above) that “triggers” Stage 2 of the development. This was seconded by PH. This has been included Recommendations 3 and 4 above.

Carried

GENERAL BUSINESS

- KJ spoke about the funding available from the Federal Government “Drought Fund” of \$1M. Warren Shire has been included in this funding and two projects for the Airport have been accepted, the first is Airport Fencing with a pest/ feral animal exclusion fence around the complete Airport perimeter. Quotes are currently being obtained from local fencing contractors for this work. The second project accepted within this funding is for a permanent River Water supply

WARREN SHIRE COUNCIL

Minutes of the Airport Operations Committee
Meeting held at the Warren Airport, Arthur Butler Drive, Warren
on Wednesday, 14th November 2018 commencing at 3.38 pm

pipeline from the old Sale Yards in Warren to the Airport. Both of these projects will commence before the new year and will be completed by the end of February 2019.

NEXT MEETING

20TH February 2019

There being no further business the meeting closed at 4:46 pm.

TOWN IMPROVEMENT COMMITTEE

Attached are the Minutes of the meeting of the Town Improvement Committee held on Tuesday, 20th November 2018.

RECOMMENDATION:

That the Minutes of the Meeting of the Town Improvement Committee held on Wednesday, 20th November 2018 be received and noted, and the following recommendation be adopted:

ITEM 4.1 WARREN TOWN CENTRE UPGRADE

(C14-3.17)

RECOMMENDATION TO COUNCIL:

That the AC (asphalt) be deferred for consideration at a later date and the process of applying emulsion seal to the shoulder of the main street be trialed between now and the 6th December 2018.

WARREN SHIRE COUNCIL

Minutes of the Town Improvement Committee Meeting to be held in the Council Chambers, 115 Dubbo Street Warren on, Tuesday 20th November 2018 commencing at 11.00am

PRESENT

Kevin Taylor	Councillor (Chair)
Karlene Irving	Councillor
Brett Williamson	Councillor
Heather Druce	Councillor
Sarah Derrett	Councillor
Darren Arthur	Acting General Manager
Rolly Lawford	Divisional Manager Engineering Services
Maryanne Stephens	Manager Health and Development Services
Angie Tegart	Engineering Office Assistant (Minute Taker)

ITEM 1 APOLOGIES

Apologies were tendered on behalf Economic Development Officers Emma Welsh and Alison Ruskin Rowe and it was **MOVED** Williamson/Taylor that the apologies be accepted, and a leave of absence be granted for this meeting.

Carried

ITEM 2 MINUTES

MOVED Taylor/Druce that the Minutes of the Town Improvement Committee meeting held on Wednesday 8th August 2018 be accepted as a true and correct record of that meeting.

Carried

ITEM 3 BUSINESS ARISING FROM MINUTES

- Councillor Williamson enquired if we had gotten any more information on the power pole in the roundabout. The Committee was advised that Council is still waiting on a response from Essential Energy as to whether it is their's or Council's.
 - Councillor Druce enquired if the grant submission for additional CCTV was submitted and if there was a time line to find out when it would be announced if successful or not.
 - Due to budget constraints it was proposed by Rolly Lawford and Darren Arthur that due to the town centre upgrades, Cobb Lane and Bundemar Street upgrades be re prioritised so to allow more funds to be available for the completion of the town centre upgrade.
-

WARREN SHIRE COUNCIL

Minutes of the Town Improvement Committee Meeting to be held in the Council Chambers, 115 Dubbo Street Warren on, Tuesday 20th November 2018 2018 commencing at 3.03 pm

ITEM 4.1 WARREN TOWN CENTRE UPGRADE (C14-3.17)

- Councillor Williamson suggested trying a different approach to AC as it has been done as patching jobs in the past and never seems to be a long-term solution. It was suggested a possible section be tested with hot mix to be undertaken before a decision as to what material to go with for the road patching be decided on.
- Rolly proposed that the stormwater on Cobb Lane be ungraded only and the remaining funds be allocated to the completion of the town centre roads.
- Councillor Taylor resolved that the patching test be done before the next Council meeting.
- All Councillors were in agreement that the paving needed to be completed by Christmas, due to traveller and visitors to the town during the holiday period. (Paving at the front of Menzies Pumps and Commonwealth Bank)
- Rolly advised the committee that the next section of bollards to go up where to start on the 26th November 2018.

RECOMMENDATION TO COUNCIL:

MOVED Williamson/ Druce that the AC (asphalt) be deferred for consideration at a later date and the process of applying emulsion seal to the shoulder of the main street be trialed between now and the 6th December 2018.

Carried

ITEM 5 GENERAL BUSINESS

- Maryanne Stephens enquired on a new Masterplan review and when it would be looked at again. Rolly will re evaluate along with the EDO's in January 2019.
 - Councillor Irving asked when it looked as though the blank wall beautification would take place and suggested when this was to happen that a mural or vegetation might be ideal. Both will be investigated at the time of the project.
 - The street furniture phase of the town centre upgrade was discussed and was proposed that in the past they have become a problem due to rubbish. In the past removable benches were used. This is to be investigated.
-

ITEM 6 NEXT MEETINGS

17th January 2019

THERE BEING NO FURTHER BUSINESS THE MEETING CONCLUDED AT 11.32AM

Section

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WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 1 LOSS OF LICENCE POLICY

(P13-1, S12-29)

RECOMMENDATION

1. That the Warren Shire Council Loss of Licence Policy be placed on public display as required by the Local Government Act 1993; and
2. Subject to no significant public responses requiring a change to the policy that the policy be adopted.

PURPOSE

The purpose of the Loss of Licence Policy is to formalise the responsibilities of Council Staff and Council in relation to individual obligations and courses of action available to Warren Shire Council and the extent to which they shall be applied to all workers if they lose their driver's licence.

BACKGROUND

Under the NSW Road Transport Act 2013 a person must be licenced to operate a vehicle in NSW. If the person has their driver's licenced disqualified, suspended or cancelled they are ineligible to drive or operate a motor vehicle.

REPORT

This policy is required to formalise the procedure to be followed if a Council worker has their driver's licence suspended while awaiting further legal process or following an appearance in court, has their licenced cancelled or suspended for a period of time. This policy also outlines what actions are available to Council and the worker if a Loss of Licence occurs.

FINANCIAL AND RESOURCE IMPLICATIONS

There could be a financial implication if a disqualified or suspended driver or a worker whose licence has been cancelled, is driving a Council vehicle. There could be resource implications if a Council vehicle is damaged whilst being driven by a worker whose licence has been disqualified, suspended or cancelled.

LEGAL IMPLICATIONS

Council has a responsibility to ensure that all workers who are required to drive a Council vehicle and/ or item of Plant holds the correct class and a current driver's licence.

RISK IMPLICATIONS

There is a risk to Council if a worker has their driver's licence disqualified, suspended or cancelled and they continue to drive or operate a vehicle or item of plant as they will not be covered by Council's insurance. This could also expose Council to further legal action.

STAKEHOLDER CONSULTATION

This policy shall be advertised in accordance with the Local Government Act 1993 for a period of 28 days.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 1 LOSS OF LICENCE POLICY

CONTINUED

OPTIONS

Nil

CONCLUSION

Council adopts and authorises the Loss of Licence Policy for implementation within Warren Shire.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

Warren Shire Council - Motor Vehicle Policy

SUPPORTING INFORMATION and ATTACHMENTS

NSW Road Transport Act 2013

NSW Work Health and Safety Act 2011

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 1 **LOSS OF LICENCE POLICY**

CONTINUED



POLICY REGISTER

DRAFT

LOSS OF LICENCE POLICY

Policy adopted: Minute No.

Reviewed:

File Ref: P13-1, S12-29

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 1 LOSS OF LICENCE POLICY

CONTINUED

Warren Shire Council – Loss of Licence Policy

DOCUMENT CONTROL

Issue	Prepared/Revised By and Date	Action/Amendment Description	Approved By and Date
1.0	Kerry Jones November 2018	First Edition	Council Minute No. (20XX)

I:\Policies and Procedures - File P13\Policies\Draft\Loss of Licence Policy Dec 2018.docx

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 1 LOSS OF LICENCE POLICY

CONTINUED

Warren Shire Council – Loss of Licence Policy

BACKGROUND

The policy outlines the manner in which the loss of a worker's drivers licence affects the ability of that worker to perform his or her duties and outlines consequences.

OBJECTIVE

The objective of this policy is to set out what courses of action are available to Warren Shire Council and the extent to which they shall be applied to all workers if they lose their driver licence.

SCOPE

This policy applies to all workers.

DEFINITION

Worker – in the context of this policy – has the same meaning as that in the Work Health and Safety Act 2011.

POLICY

Obligations under this Policy

All Warren Shire Council workers are responsible for any civil or criminal penalty that may be imposed following the suspension, cancellation or restrictions placed upon the use of their licence.

Management (including supervisors)

Management has the responsibility to:

- Ensure that each worker, who is required to have a licence, maintains a current driver licence.
- Take the appropriate course of action should a worker have their licence suspended, cancelled or its use restricted.

Workers

Have the responsibility to:

- Ensure that they maintain a current and appropriate licence to perform the duties associated with their position.
- Advise their supervisor or General Manager, of the actual or impending suspension, cancellation or imposition of restrictions of or on their licence.

Annual Review

All workers must produce their driver's licence (and any other relevant work related 'ticket') as part of the annual staff appraisal process.

Procedure

Once made aware of a licence suspension or pending disqualification the General Manager or their delegate must consult with the worker and decide upon what course of action is to be undertaken following the change of status of the worker's driver licence.

Actions

Following the notification and evaluation of a change of status of the worker's licence Warren Shire Council shall take one or more of the following actions:

I:\Policies and Procedures - File P13\Policies\Draft\Loss of Licence Policy Dec 2018.docx

Page 1

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 1 LOSS OF LICENCE POLICY

CONTINUED

Warren Shire Council – Loss of Licence Policy

- Transfer the worker to other duties, if available (the level of remuneration shall be adjusted if the worker is required to perform duties associated with a lower paid position).
- Require the worker to take leave (annual leave, long service leave, leave without pay) for the defined period.
- Suspend the workers employment for the defined period (with or without pay).
- Terminate the workers employment.
- Take no action.

If the period of suspension, cancellation or restrictive usage is in excess of six (6) months, Warren Shire Council may terminate the worker's employment, or if the worker is a contractor undertaking work on behalf of Warren Shire Council, the General Manager may cancel the contract.

If the worker is convicted of a driving offence, whilst disqualified during the six (6) months period, and the defined period is extended in excess of six (6) months, Warren Shire Council may terminate the employment of the worker.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 2 POLICIES AND GOVERNANCE

(P13-1)

RECOMMENDATION

That Council adopt the following policies in accordance with the Local Government Act 1993 and display all Policies on Council's website:

1. Draft Discharge of Liquid Trade Waste into Council's Sewer Policy
2. Draft Liquid Trade Waste Code of Practice
3. Draft Drinking Water Quality Policy
4. Draft Community Awareness Development Policy
5. Draft Local Approvals Policy
6. Draft Keeping of Horses Policy
7. Draft Keeping of Stock in Residential Areas Policy
8. Draft Companion and Feral Animal Policy

PURPOSE

A review of the Governance of Council has been undertaken in accordance with the Local Government Act 1993 and it has identified that several policies and procedures are required to comply with the Local Government Act 1993 and Regulations thereto and other operational practices.

BACKGROUND

The operation of Council is subject to regulations that direct how and when Council must act. A review of Council's policies and procedures has identified that a number of these are out of date or have never been developed. The Local Government Act requires that policies are displayed for public comment and any submissions received. Further that the Act requires Council to undertake a review of its policies within 12 months following a general election and from time to time as required.

REPORT

A review of Council's policies and procedures has identified that Council is required to update its governance areas to comply with the Local Government Act and Regulations and to ensure that the Councillors, staff and public are aware of the requirements that govern Council.

Attached to this report is a list of policies that have been identified to meet the basic requirements of the Local Government Act and Regulations and to ensure that procedures are followed that reduce risks across Councils operational areas. The policies identified are required under the Office of Local Governments Better Practice Review.

WARREN SHIRE COUNCIL
Policy Report of the General Manager
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 2 POLICIES AND GOVERNANCE

CONTINUED

The administrative process behind Council's operational areas has also been reviewed to ensure that work health and safety is being reinforced. Other policies have been developed to assist the public and guide staff in its dealings with stock control, event management and trade waste matters.

A complete list of policies and procedures is listed below.

FINANCIAL AND RESOURCE IMPLICATIONS

Council staff have written the policies and procedures inhouse and sought the support of NSW Department Industry Water to review and provide advice.

LEGAL IMPLICATIONS

Many of the policies are requirements of the Local Government Act or regulations or standards that apply to Council. Council should not dismiss the requirements of the Act.

RISK IMPLICATIONS

Council to date has operated successfully without some of these policies or procedures, however the audit process undertaken by the State Government may disclose that Council is not formally in compliance with the Act, regulations or standards expected.

STAKEHOLDER CONSULTATION

All Policies must be publicly displayed as per the Local Government Act 1993.

OPTIONS

There are no options but to develop the policy and procedures required under the Act, the Regulations or Standards applicable to Council.

CONCLUSION

Attached is a list of policy and procedure items that have been prioritised to ensure compliance with the laws that govern local councils.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Section

3

General Manager

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 1 OUTSTANDING REPORTS CHECKLIST (C14-7.4)

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
General Manager				
28.6.18	148.6.18	Village Enhancement Plans	GM	Develop a program of works and a community newsletter to advise of projects and works. Community meetings held in October.
*25.10.18	246.10.18	Office of Local Government Annual Report	GM	Advised the OLG that Council's Annual report has been posted to Council's website.
*25.10.18	248.10.18	Christmas Closure	GM	Staff advised of closure dates. Closure dates to be advertised from the start of December.
*25.10.18	249.10.18	Drought Funding Projects	GM	Programs for Commonwealth Drought Funding submitted.
Divisional Manager Finance and Administration Services				
24.5.18	127.5.18	Sale of Industrial Land Nevertire Lots 3,4 and 9 DP 861185	DMFA	Solicitors awaiting contract from purchaser.
*25.10.18	245.10.18	September 2018 Budget Review	DMFA	Amendments complete.
Divisional Manager Engineering Services				
25.1.17	16.1.17	Proposed new general industrial area	DMES	Rezoning proposal lodged, costings to be produced for subdivision.
22.2.18	34.2.18	Review type of plant with GM	DMES	Reviewed at Council Workshop 11 July 2018. A report will be forthcoming.
*22.3.18	73.3.18	Oxley Park Wharf	DMES	Report to this meeting.
26.7.18	161.7.18	Sale of surplus plant	DMES	Arrange for items of plant to be placed for sale
23.8.18 (1)	193.8.18	Lot 36 DP755292 Gunningbar Street Nevertire	DMES	Arrange application for lot to be available for public usage

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 1 OUTSTANDING REPORTS CHECKLIST CONTINUED

Date	Resolution or Qwn	Outstanding Matter	Officer Resp	Response/Action
Divisional Manager Engineering Services Continued				
23.8.18 (2)	193.8.18	Lot 36 DP755292 Gunningbar Street Nevertire	DMES	Arrange for the section currently serving as a portion of Gunningbar Street west of Clyde Street be established as a road reserve becoming part of Gunningbar Street.
23.8.18 (3)	193.8.18	Lot 36 DP755292 Gunningbar Street Nevertire	DMES	Prepare a report to Council on declaration of usage of the remaining portion of land.
25.10.18	256.10.18	Irrigation at Warren Lawn Cemetery	DMES	Undertake works.
Manager Health & Development				
*26.10.17	266.10.17 (b)	Compile a joint grant application under Regional Sports Infrastructure fund	MHD	Reported to Sporting Facilities Committee held 7 November 2018.
7.12.17	302.12.17 (j)	Waste / Recycling Collection Services within Warren Shire	MHD	Prepare report.
7.12.17	302.12.17 (k)	Waste Depot Operations Tendering	MHD	Prepare report.
*28.6.18	155.6.18	2 Roland Street, Warren	MHD	Title Deed with Solicitors. Settlement date 3rd December 2018.
*23.8.18	184.8.18	Council Chambers Development Sunset Committee	MHD	Meeting held 14th November 2018
*23.8.18	184.8.18	Ewenmar Waste Depot Committee	MHD	Meeting held 25th October 2018.
*25.10.18	258.10.18	Request to lease land for Collie Men's Shed	MHD	Group has been advised of outcome.
*25.10.18	261.10.18	Gunningba Estate New Development	MHD	Applicant advised of Council's resolution.
*25.10.18	QWN – 1 Druce	St Mary's School old Bowling Green area	MHD	Letter sent to clean up area.

RECOMMENDATION:

That the information be received and noted and that the items marked with an asterisk (*) be deleted.

WARREN SHIRE COUNCIL
 Report of the General Manager
 to the Ordinary Meeting of Council to be held at
 Council Chambers, Warren, on Thursday 6th December 2018

ITEM 2 COMMITTEE/DELEGATES MEETINGS (C14-2)

The following is a listing of various committee/delegates meetings of Council since the last meeting.

MEETINGS HELD

DATE	COMMITTEE / MEETING	LOCATION
25/10/2018	Ewenmar Waste Depot Sunset Committee	Warren
05/11/2018	Consultative Committee	Warren
05/11/2018	Orana JO GMAC Meeting	Warren
07/11/2018	North Western Library AGM	Coonamble
07/11/2018	Sporting Facilities Committee	Warren
8-9/11/2018	Mining and Energy Related Councils	Crookwell
08/11/2018	Showground / Racecourse Committee	Warren
14/11/2018	Council Chambers Development Sunset Committee	Warren
14/11/2018	Airport Operations Committee	Warren
16/11/2018	Outback Arts Committee Meeting	Coonamble
20/11/2018	Town Improvement Committee	Warren
29/11/2018	Interagency Support Services Meeting	Warren
30/11/2018	Orana JO Regional Strategic Planning Session	Warren
03/12/2018	Castlereagh Macquarie Country Council Meeting	Gilgandra
03/12/2018	Manex Meeting	Warren

FUTURE MEETINGS NOT ON MEETING SCHEDULE

DATE	COMMITTEE / MEETING	LOCATION

RECOMMENDATION:

That the information be received and noted.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

**ITEM 3 RELAX ALCOHOL FREE ZONE IN DUBBO STREET FOR THE
WARREN STREET CHRISTMAS PARTY CONTINUED**

OPTIONS

Council is not obligated to relax these provisions.

CONCLUSION

Council is hosting a Christmas Party in Dubbo Street on Friday 7th December 2018 as part of bringing the community together under the drought relief funding grant and to encourage expenditure in local businesses. This report requests a relaxation of the alcohol-free zones for a specified period to support this event.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

1.1.6 Coordinate and support community groups to promote events and activities within the local community.

SUPPORTING INFORMATION /ATTACHMENTS

Nil.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 4 MACQUARIE RIVER TRAILS SIGN OXLEY PARK
(P1-7.9, T4-2.6, T4-8)

RECOMMENDATION

That Council install the Macquarie River Trails sign on the southern side of the Oxley Park Toilets to support tourism.

PURPOSE

To request the installation of tourism signage at Oxley Park.

BACKGROUND

In discussions with RiverSmart, it was identified that the Macquarie River Trails tourism project has been rolled out, however Warren did not have signage that supports this tourism campaign.

REPORT

Council has an opportunity to install Macquarie River Trails signage as part of its tourism along the river towns. A request was made through RiverSmart to identify if a sign can be made available as other towns along the Macquarie have. A sign can be provided.

The identified location for installation of the sign is on the southern wall of the Oxley Park toilet block to allow tourist parked at this point information on the Macquarie River and the activities. The toilet block wall will support the signage without a need to install sign posts and additional support boards.

FINANCIAL AND RESOURCE IMPLICATIONS

The cost to install the sign only as the sign will be provided by RiverSmart.

LEGAL IMPLICATIONS

Non-identified.

RISK IMPLICATIONS

All signage has a risk of vandalism and graffiti. However, the risk is low at this time.

STAKEHOLDER CONSULTATION

Request through Council only.

OPTIONS

Council has the option to approve or not approve signage.

CONCLUSION

Through discussions with RiverSmart, it has been identified that the Macquarie River Trails tourism signage has not been rolled out in Warren Shire. This request is to place signage on the southern wall of the Oxley Park toilet block being a regular stopping point for tourists.

WARREN SHIRE COUNCIL

Report of the General Manager to the Ordinary Meeting of Council to be held at Council Chambers, Warren, on Thursday 6th December 2018

ITEM 4 MACQUARIE RIVER TRAILS SIGN OXLEY PARK

CONTINUED

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

2.2.4 Liaise with RiverSmart in line with Councils Economic Development Strategy

SUPPORTING INFORMATION / ATTACHMENTS

Image attached.

Heritage Trail
A rich history of early European life
The early explorers left an indelible mark across the central west and via this trail you'll get to experience some of that history through the various sites and museums we've described for you. And, don't miss the aviation museum in Narramine.

Nature Trail
Nature's playground
As you wander through the region you'll be inspired by the natural beauty and wildlife. It's all here – botanic gardens, caves, platypus spotting, Taronga Western Plains Zoo, bird life, fishing plus great walks and rides.

River Trail
Let the river be your tour guide
The river, as it meanders its way north-west, is the perfect tour guide – you'll keep bumping into it as you follow our various trails! There are lots of places to get your feet wet, enjoy the lookaburra chorus at sunset, followed by the amazing night sky.

Produce Trail
Marvel at the rural heartland
This region is renowned for its produce – grapes, olives, limes and other citrus and lots, lots more. So, be sure to sample our wares at the various outlets or regular markets across the region.

Cycle Trail
Lots to do already and more coming
There are an increasing number of venues for the cycling enthusiasts and even the more serious riders. These range from managed mountain bike and BMX areas to longer road bike trails. In Dubbo and Warren there are cycle trails that let you check out the river as you go.

Fishing Trail
Welcome to the cod capital!
From Lake Burrendong all the way to the Barwon, the Macquarie river has a well earned reputation as a fishing hot spot. But remember, don't take more than you need for a feed and follow the rules – be a Riversmart angler and practice catch and release fishing.

Art Trail
Artists wherever you turn
The central west is privileged to have many of Australia's foremost artists in residence... take some time to visit and chat to them as they work, or in their studios.

Bird Watching
A bird watcher's mecca
The Macquarie river trails region is fast becoming recognised for its amazing variety of bird species – from waterbirds along the rivers and in wetlands, to bush birds in the towns and across the landscape, emus on the run and our birds of prey hovering ready to pounce on a meal.

Cultural heritage abounds
The central west also retains a strong presence of Aboriginal heritage and culture, like the grinding grooves at Teramungamia Reserve. Plus there are the Japanese Gardens in Wellington and Dubbo, Dundell Hill Homestead and the Cobb & Co trails winding through the region.

Wetland wonders
Along the trail are also numerous wetlands, notably in Narramine and Warren before the iconic site – the Macquarie Marshes. While sometimes these are dry in this part of Australia, when wet they teem with life. Before you head for the Marshes be sure to check on the road and access conditions, or maybe see them from the air.

River Bedz
Lots of places to stay
Dotted along our trails are places to stay that are either right on or very close to the river – check out these riverbedz.

Back roads and river tracks
Away from the highways, the quiet back roads offer lots of scope for visitors to explore the region on bike. Make camp and then check out the nearby countryside by bike.

Galleries galore!
There are also many galleries scattered along the trails so you can move from one to the next and also get to enjoy the other attractions of the region at the same time. Why not buy an artwork to remember your stay?

Hope you brought the binos!
Even if you're not a pro, bird watching is fun... so why not start a trip list today?

Relax Recover Unwind Discover
The Macquarie River Trails are designed to let you explore the many attractions and treasures of this rich farming region, one that is blessed with a wonderful, vibrant river, friendly people and a laid back lifestyle. Eight trails for you to pick and choose from to create a lifetime of memories as you meander through our region.

www.rivertrails.com.au

Inland NSW Tourism | RiverSmart | Proudly supported by Destination NSW | Download the app today

WARREN SHIRE COUNCIL
Report of the Acting General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 5 2019 WESTERN DIVISION ANNUAL CONFERENCE (C14-5.4)

RECOMMENDATION

That Council formally resolve to either accept or decline the invitation to the 2019 Western Division of Councils Annual conference and advise Bourke Shire Council of Council's decision.

PURPOSE

To advise of the invitation extended to Warren Shire Council to attend the 2019 Western Division of Councils Annual Conference at Bourke from Sunday 24th to Tuesday 26th February 2019.

BACKGROUND

The Western Division of Councils current membership consists of Balranald, Broken Hill, Bourke, Central Darling, Cobar, Walgett and Wentworth. The annual conference is usually held at a different location each year.

REPORT

Mayor Barry Hollman of Bourke Shire Council who will be hosting the 2019 Annual Conference from Sunday 24th to Tuesday 26th February 2019 extended an invitation to Warren Shire Council to attend the conference. Attendance at the conference does not require membership of Western Division, the focus of the conference will centre around the problems and challenges being faced by Regional and Rural Local Government Councils.

Deputy Premier the Hon John Barilaro MP has indicated he will be in attendance and undertake the official opening of the conference. Preliminary confirmation has also been received from LGNSW and the Office of Local Government to give keynote addresses at the conference.

The conference program will be issued later, Bourke Shire Council require early advice of the number of attendees, so they can make adequate arrangements for the Conference.

FINANCIAL AND RESOURCE IMPLICATIONS

The cost of attendance at the Conference can be funded from the Councillors Delegates expenses budget.

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Nil

STAKEHOLDER CONSULTATION

Nil

WARREN SHIRE COUNCIL
Report of the Acting General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 5 2019 WESTERN DIVISION ANNUAL CONFERENCE CONTINUED

OPTIONS

Council has the option to accept or decline the invitation.

CONCLUSION

Although the Mayor, Deputy Mayor and General Manager attended the LGNSW Conference in Albury this year, this conference will focus on the issues and challenges faced by remote Regional & Rural Councils. It may also give delegates an opportunity to meet one on one with the keynote speakers on issues affecting Warren Shire Council.

SUPPORTING INFORMATION /ATTACHMENTS

Nil

WARREN SHIRE COUNCIL
Report of the Acting General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 6 DROUGHT FUNDING PROJECTS

(F2-2)

RECOMMENDATION

That Council amend the Infrastructure funding at halls project to include the Warren CWA Hall and Endeavour Hall with a program cost of \$60,000.00 from the Commonwealth Drought Funding Program.

PURPOSE

This report has been prepared to seek Council approval for the inclusion of the Warren CWA Hall & Endeavour Hall into the Infrastructure funding at Halls project to be applied for under the Commonwealth Drought Package.

BACKGROUND

Council has received advice from the Department of Industry, Innovation and Science that Warren Shire Council can apply for up to \$1million in drought assistance funds as reported to the October 2018 Council Meeting.

REPORT

At the October 2018 Meeting, Council resolved to submit eight (8) projects under the Commonwealth Drought Funding, being:

- Fencing Warren Airport - \$90,000;
- Water Main Extension to Warren Airport and Industrial Area- \$540,000;
- Drought Protection Measures Collie Village - \$60,000;
- Events funding at Warren, Nevertire, Marthaguy and the Marra- \$80,000;
- Infrastructure funding at Halls (4) - \$40,000;
- Bowling Green Development Project - \$100,000;
- Fencing at Warren Library- \$40,000; and
- Local business card to spend locally - \$50,000.

Verbal advice received is that the “Local business card to spend locally project” is ineligible under the funding criteria.

Council received a letter from the Warren CWA (copy attached) seeking consideration of a grant of up to \$10,000 from the Drought Funding Assistance Program to assist with much needed painting and repairs to the Warren CWA Hall.

Council’s Endeavour Hall that the Warren Historical & Family History Society are leasing could also do with some much needed repair works.

It is proposed to add these two (2) halls to the “Infrastructure funding at Halls Project” and increase the project from \$40,000 to \$60,000 to undertake the required works.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 6 DROUGHT FUNDING PROJECTS

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

The drought application project is only open to Warren Shire Council and provides up to \$1million to be spent prior to 30th June 2019.

LEGAL IMPLICATIONS

Council will be required to comply with its procurement policy and the Local Government Act 1993 where a project or single purchase exceeds \$150,000.

RISK IMPLICATIONS

The delivery of these projects within the remaining financial year is a risk, however with the employment of a casual or part time employee to manage the projects, this will reduce pressure across the current staff resources.

STAKEHOLDER CONSULTATION

The initial projects were resolved at the October 2018 Council Meeting.

OPTIONS

Council may wish to review the projects or limit the projects.

CONCLUSION

The Department of Industry, Innovation and Science has advised that Council can apply for up to \$1million in drought assistance funds. A list of projects is attached to this report and a recommendation made as to the projects that may be applied for.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.5.2 Timely and Accurate reporting for efficient management and accountability.


SUPPORTING INFORMATION /ATTACHMENTS

A copy of the letter received from the Warren CWA.

WARREN SHIRE COUNCIL
Report of the General Manager
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 6 DROUGHT FUNDING PROJECTS

CONTINUED



Country Women's Association of NSW
ABN 82 318 909 926 Incorporated in 1931 by an Act of NSW Parliament

All Communication to be addressed to the Secretary of WARREN Branch
Po Box 79 WARREN NSW 2824

22nd November 2019

The General Manager
Warren Shire Council
WARREN NSW 2824

Dear Mr Wilcox

The Warren Branch of CWA of NSW seeks consideration of a grant of \$10,000.00 from available Drought Funding to assist with repair and maintenance of the CWA Hall, Burton Street, Warren.

The Hall is a community asset and is available for use by the entire Warren community.

The Warren CWA hall continues to be used by many groups and individuals in the community for a variety of reasons:

- Kirby McCutcheon of "Dance Experience" has hired the hall for many years to teach ballet and modern dance to the children of Warren and district, and hold concerts to showcase their progress.
- Break Thru hires the hall for two days each week to meet the needs of the disabled in the local Community.
- Joblink Services hires the hall for three mornings each week to provide resources for job seekers, targeting local youth, unemployed and indigenous people to teach employable skills.
- The Breast Screen Van, and in association with this service, a women's health nurse, and local health area Aboriginal Liaison Officer who co-ordinates local indigenous women to access this service.
- Private individuals use the hall for social functions, birthday parties and wakes.
- Local businesses use the hall for client gatherings, auction sales, etc.

CWA of NSW Warren branch would be able to co-contribute to the funding of this project to continue to provide and maintain this important community asset.

Thank you for your consideration.

Yours faithfully

Stephanie Van Lubeck
PRESIDENT

Section

4

Manager Finance & Administration

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 6th December 2018

ITEM 1 RECONCILIATION CERTIFICATE – OCTOBER 2018

(B1-10.16)

RECOMMENDATION

That the Statements of Bank and Investments Balances as at 31st October 2018 be received and noted.

PURPOSE

To certify that the internal and external cash and investments position of Council is reconciled each month.

BACKGROUND

Clause 212 of the Local Government (General) Regulation 2005 requires the Responsible Accounting Officer to provide a written report setting out details of all money that the council has invested under Section 625 of the Local Government Act.

REPORT

Following is the reconciled internal funds of Council that have been reconciled with the Bank Statements as at 31st October 2018.

INTERNAL LEDGER ACCOUNT RECONCILIATION

	Balance		Balance
	30-Sep-18	Transactions	31-Oct-18
General	10,505,790.17	(306,560.77)	10,199,229.40
Water Fund	307,761.47	(61,984.52)	245,776.95
Sewerage Fund	2,444,880.24	9,528.32	2,454,408.56
North Western Library	29,249.31	86,272.11	115,521.42
Trust Fund	76,267.33	3,105.23	79,372.56
Investment Bank Account	(12,408,500.56)	999,446.01	(11,409,054.55)
	955,447.96	729,806.38	1,685,254.34

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 6th December 2018

ITEM 1 RECONCILIATION CERTIFICATE – OCTOBER 2018

CONTINUED

BANK STATEMENT RECONCILIATION

Balance as per Bank Statement =	1,692,033.12
Add: Outstanding Deposits for the Month	1,781.15
Less: Outstanding Cheques & Autopays	(8,559.93)
Balance as per Ledger Accounts less Investments =	<u>1,685,254.34</u>

INVESTMENTS RECONCILIATION

Investments as at 31st October 2018

No.	Institution	Amount	Term & Rate	Maturity Date
	National Australia Bank	409,054.55	Variable	On Call A/c
4	National Australia Bank	1,500,000.00	91 Days @ 2.64%	23-Nov-18
5	National Australia Bank	1,500,000.00	91 Days @ 2.63%	26-Nov-18
6	National Australia Bank	1,500,000.00	90 days @ 2.63%	03-Dec-18
7	National Australia Bank	1,500,000.00	90 days @ 2.63%	10-Dec-18
8	National Australia Bank	1,500,000.00	90 days @ 2.65%	17-Dec-18
9	National Australia Bank	1,500,000.00	90 days @ 2.65%	17-Dec-18
10	National Australia Bank	1,000,000.00	91 Days @ 2.68%	14-Jan-19
11	National Australia Bank	1,000,000.00	91 Days @ 2.66%	21-Jan-18
TOTAL INVESTMENTS =		<u>11,409,054.55</u>		

BANK AND INVESTMENT ACCOUNTS BREAKDOWN

Externally Restricted Funds Invested	6,548,650.00
Internally Restricted Funds Invested	6,127,085.00
2018/19 General Fund Operating Income & Grants	418,573.89
TOTAL BANK & INVESTMENTS ACCOUNTS BALANCE =	<u>13,094,308.89</u>

As Councils Responsible Accounting Officer I certify that the above listed investments are in accordance with Council Policy and the Local Government Act and Regulations.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 6th December 2018

ITEM 1 RECONCILIATION CERTIFICATE – OCTOBER 2018

CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

N/A

LEGAL IMPLICATIONS

N/A

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

N/A

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 6th December 2018

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

(R1-4)

RECOMMENDATION

That the information be received and noted.

PURPOSE

To advise council of the rates and annual charges levied, collected and currently outstanding as at the report date.

BACKGROUND

A major source of revenue council receives each year is through the levying of rates and annual charges on property owners in the Warren Shire Council local government area to provide and maintain services to the Warren Shire community.

REPORT

Attached to this report is the statement of rates and annual charges as at 22nd November 2018 including comparisons over the last three years.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

N/A

STAKEHOLDER CONSULTATION

N/A

OPTIONS

N/A

CONCLUSION

This report is provided to advise Council of its financial position.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

SUPPORTING INFORMATION / ATTACHMENTS

Statement of Rates and Annual Charges as at 22nd November 2018.

WARREN SHIRE COUNCIL

Report of the Divisional Manager of Finance and Administration
to the Ordinary Meeting of Council to be held in the
Council Chambers Warren on Thursday 6th December 2018

ITEM 2 STATEMENT OF RATES & ANNUAL CHARGES

CONTINUED

22ND NOVEMBER 2018

Name of Rate	COLLECTIONS FOR YEAR				NETT ARREARS		
	NETT ARREARS	NETT LEVY	TOTAL RECEIVABLE	AMOUNT COLLECTED	COLLECT AS % AGE OF TOTAL REC'ABLE	ARREARS AMOUNT	ARREARS AS % AGE OF TOTAL REC'ABLE
	1st JULY \$	\$	\$	\$	%	\$	%
General Fund Rates	76,753	4,739,821	4,816,574	1,913,020	39.72%	2,903,554	60.28%
Warren Water Fund	23,240	400,434	423,674	218,003	51.46%	205,671	48.54%
Warren Sewerage Fund	28,301	470,021	498,322	250,180	50.20%	248,142	49.80%
TOTAL 2018/2019	128,294	5,610,276	5,738,570	2,381,203	41.49%	3,357,367	58.51%
TOTAL 2017/2018	125,675	5,454,081	5,579,756	2,165,044	38.80%	3,414,712	61.20%
TOTAL 2016/2017	137,085	5,347,619	5,484,704	2,029,549	37.00%	3,455,155	63.00%
TOTAL 2015/2016	124,281	5,222,446	5,346,727	1,968,838	36.82%	3,377,889	63.18%
		19-Nov-15	18-Nov-15	20-Nov-17		22-Nov-18	
COLLECTION FIGURES AS \$		1,968,838	2,029,549	2,165,044		2,381,203	
COLLECTION FIGURE AS %		36.82%	37.00%	38.80%		41.49%	

Section

5

Manager Engineering Services

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 1 WARREN TOWN CENTRE UPGRADE

(C14-3.17)

RECOMMENDATION:

That an additional meeting be held during the latter part of January 2019 to consider the total cost of the Warren Town Centre Upgrade works completed as at the 31st December 2018.

PURPOSE

To update the Council on the progress made to date with the upgrade of Dubbo Street between Hale & Readford Streets, to assess the actual cost of the works completed to date and the resourcing of additional funds to provide for the current over-expenditure and the outstanding works.

BACKGROUND

As with the previous reports; it is considered that this item is made up of a large number of background items, including;

- The adoption of the Warren Street Masterplan in 2011;
- The upgrade of the damaged, deteriorated roundabout, which is considered to have been initiated during 2010; and
- The development of the Warren Street Masterplan Action Plan, which is considered to not have been monitored or updated since 2015.

It also involves the discussions had at the previous meeting of the Town Improvements Committee and the Council regarding the actual costs of the works.

REPORT

The works completed to date are:

- Establishment of the Spar carpark and its surrounds,
- Total replacement of the deteriorated kerb and gutter,
- Installation of the CCTV on the roundabout,
- Installation of the waste collection bins and surrounds,
- Establishment of the traffic blisters on the Dubbo and Hale Street intersection,
- The irrigation provision delivery lines to all trees has been completed,
- The reinstatement of approximately 85% of the existing old paved surface,
- The establishment of the thirty-two (32) tree surrounds;
- The connection and fitting out of the irrigation apparatus within the bounds of the tree surrounds and establishment of the garden beds with watering systems on the surrounds of the tree surrounds raised garden beds.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 1 WARREN TOWN CENTRE UPGRADE CONTINUED

It is considered that the bollards and chains will be 90% complete on the four exterior corners of the roundabout located on the intersection of Burton and Dubbo Streets prior to the “close of business” on the afternoon of Wednesday 5th December 2018.

FINANCIAL AND RESOURCE IMPLICATIONS

A cost analysis undertaken on the 26th November 2018, the remaining budget was \$54,157. However, it is expected that this level of available funds will be exceeded when the overall costings are processed.

The reason for the confidence that the current level of available funds will be exceeded is that there are outstanding costs for the majority of physical works undertaken in and around the roundabout by both Council staff and a number of local contractors during the last three weeks. These workings have not been fully provided for in the cost analysis.

It is considered that the Council will need to postpone other works included in the 2018/19 budget for future budget years and consider allocating these additional funds from the deferred works. This has a catapulting effect on other works included in the long-term financial plan. The two items that may be considered from within the 2018/19 budget are as follows;

- Cobb Lane Rehabilitation \$115,000
- Bundemar Street Rehabilitation \$181,000

If the above projects are to be postponed and a portion of the monies utilised to provide for the Dubbo Street works then any remaining monies would be best utilised providing for stormwater improvements within Cobb Lane.

LEGAL IMPLICATIONS

Nil

RISK IMPLICATIONS

Operating within the work area of the CBD particularly the areas close to the roundabout are subject to a number of risks. The risks are assessed by the staff and contractors each day within the tool box meetings and risk assessment forms filled in daily.

STAKEHOLDER CONSULTATION

Media coverage will allow full transparency with all stakeholders within the community.

OPTIONS

Unless Council has alternate available monies then the options are minimised, other than to postpone above mentioned planned works for reconsideration in future budget years.

CONCLUSION

That until all costs have been accounted for no firm decision can be made regarding the requirement of additional funds. It is therefore considered that a future meeting be planned at the later end of January 2019 when it is hoped that all costs will have been processed

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 1 WARREN TOWN CENTRE UPGRADE CONTINUED

and an up to date final costing can be ascertained determining what level of additional funds are required

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

2.2.2 Implementation of Streetscape Masterplan and Town Improvement Committee activities.

WARREN SHIRE COUNCIL
Report of the Divisional Manger Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 2 PROPERTY ADJUSTMENT – WAMBIANNA STREET COLLIE (C21)

RECOMMENDATION:

That amendments to the boundaries of Lot 79 and Lot 80 of Deposited Plan (DP) No.724585 located with frontages to both Wambianna and Coonamble Street Collie be formally altered so as to provide for the existing Collie Hotel accommodation units encroachment onto the land parcel serving as the Collie Rural Fire Service block be implemented.

PURPOSE

The purpose of this report is;

- Firstly, to inform the Council of the encroachment of the Collie Hotel accommodation units located at the rear of the hotel's main building on the adjacent parcel of land, which is owned by the Council, and,
- Secondly, to seek the Council's approval to commence with the process to formally amend the encroachment by amendment of the shared property boundary.

BACKGROUND

The history of this encroachment is unknown.

REPORT

On request by the Collie Rural Fire Service to establish a boundary fence on the western side of the Rural Fire Service building block located within Wambianna Street, Collie. It was resolved that there was an element of encroachment by the hotel's accommodation blocks at the rear of the hotel.

The block on which the Rural Fire Service is located on, Lot 80 DP724585 is in fact the property of Warren Shire Council. As can be seen from the attached photo (*Attachment B*) there is a considerable amount of encroachment. It is estimated that there is approximately 2 metres of encroachment onto the Rural Fire Service block. Also, as can be seen from the *Attachment A* the hotel is located solely on Lot 79 DP724585. There has been consultation with the Publican/Owner of the subject parcel of land regarding the encroachment and the owners are agreeable to reviewing the placement of the boundary and a financial contribution for the allotment of additional land if so resolved.

It is therefore proposed that a review will be prepared by a registered surveying firm and will be considered by both land owners. A further report will be submitted to the Council for its consideration and endorsement of the proposed subdivision alteration.

WARREN SHIRE COUNCIL
Report of the Divisional Manger Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 2 PROPERTY ADJUSTMENT -WAMBIANNA STREET COLLIE
CONTINUED

FINANCIAL AND RESOURCE IMPLICATIONS

There will be minor financial implications. At this point in time an indication of the size of the financial implication cannot be accurately indicated. It will consist of survey costs, plan registration costs and the associated legal costs providing for contract exchange etc.

LEGAL IMPLICATIONS

With the exchange of the land titles there will be legal implications.

RISK IMPLICATIONS

Minimal risk implications.

STAKEHOLDER CONSULTATION

All landowners and Rural Fire Service members will be notified.

OPTIONS

Nil

CONCLUSION

That the proposal to amend the dimensions of the existing land parcels, Lot 79 and 80 DP 724585, located within the village of Collie facing both Wambianna and Coonamble streets be implemented.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

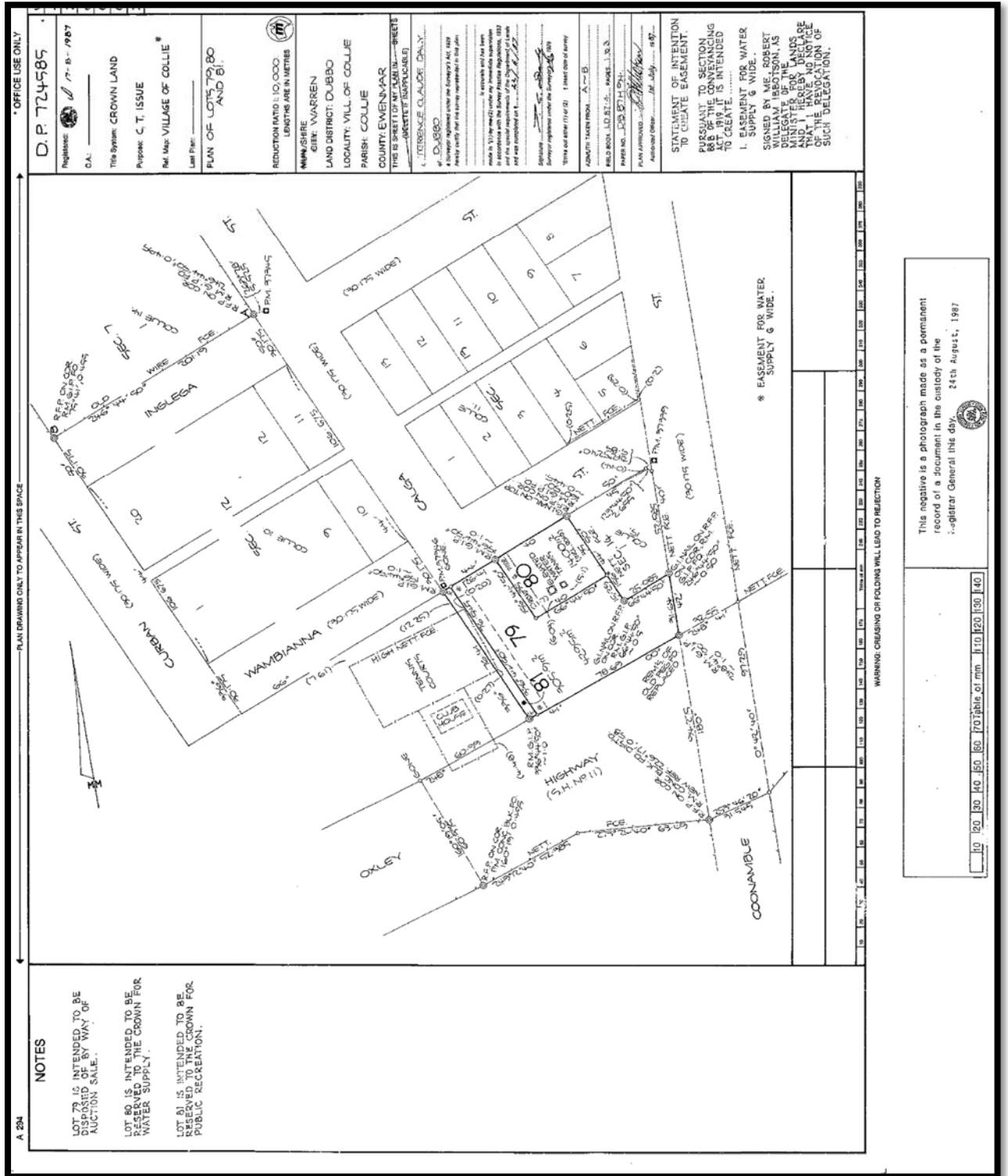
5.2.1 Quality customer service focus by Council staff.

ATTACHMENTS

- | | |
|--------------|--------------------------------------------------------------------------------------------------------------|
| Attachment A | Copy of plan detailing dimensions and bearings of existing land titles within Deposited Plan (DP) No.724585. |
| Attachment B | Photographic copy of Lot 80 DP724585 illustrating the encroachment of the Collie Hotel accommodation units. |

WARREN SHIRE COUNCIL
 Report of the Divisional Manger Engineering Services
 to the Ordinary Meeting of Council to be held at
 Council Chambers, Warren, on Thursday 6th December 2018

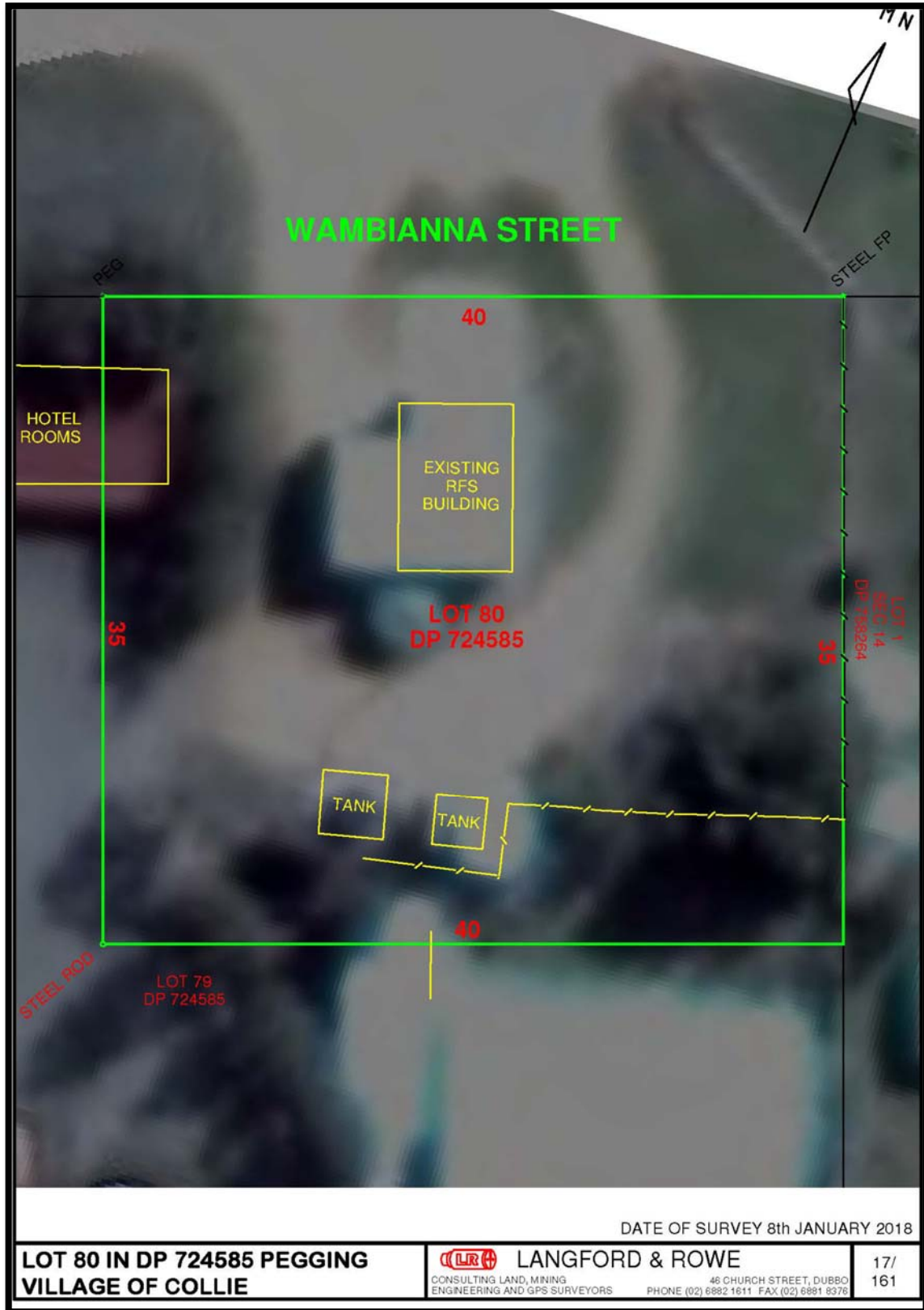
ITEM 2 PROPERTY ADJUSTMENT - WAMBIANNA STREET COLLIE
CONTINUED



Attachment A

WARREN SHIRE COUNCIL
 Report of the Divisional Manger Engineering Services
 to the Ordinary Meeting of Council to be held at
 Council Chambers, Warren, on Thursday 6th December 2018

ITEM 2 PROPERTY ADJUSTMENT -WAMBIANNA STREET COLLIE
CONTINUED



Attachment B

WARREN SHIRE COUNCIL
Report of the Divisional Manger Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 3 TENDER - RAW WATER PUMP STATION UPGRADE MACQUARIE RIVER – OXLEY PARK WARREN (W2-1)

RECOMMENDATION:

1. That the tender submitted by Darling Irrigation of 113 Dandaloo Street Narromine in the amount of \$54,612 inclusive of GST be accepted and a formal contract be negotiated to provide for commencement of works as soon as possible and;
2. That the monies required to provide for the establishment of this asset replacement be absorbed from within the 2018/19 Water Supply Fund Capital allocation listed as providing for water main and valve renewals allocation which has an allocation of \$130,000.
3. The next quarterly budget will provide for the above water fund budget adjustments.

PURPOSE

To seek Council's approval of the outcome regarding the tender providing for the renewal of the pipework and re-establishment of the two upgraded pumps providing for supply of raw water from the Macquarie River to the raw water storage reservoir located within Oxley Park, Warren.

BACKGROUND

Council has for approximately the last twelve months been depending on a hired "stand alone" pump providing for supply of raw water from the Macquarie River to the raw water storage reservoir located within Oxley Park, Warren. This need has been created by the total deterioration of the pipework previous used.

Initially it was proposed that the required replacement apparatus to be used for this supply be installed utilising the Oxley Park Wharf. However, because of public objection the Council resolved at its meeting conducted 22nd March 2018 the following;

***MOVED** Irving/Higgins that Council upgrade the pumping infrastructure serving the river water supply in Warren from the Macquarie River adjacent to the Oxley Park reservoir utilising axial-flow pumps and suitable pipes that are not dependant on support of the wharf. – Carried - 73.3.18*

Accordingly, it was resolved that an expression of interest be called to arrange for a tender for this project. Barnson Pty Ltd of 36 Darling Street, Dubbo were engaged to prepare the documents, liaise with selected certified experienced firms and to analysis the tenders submitted for consideration.

REPORT

As stated above the tender process was administered by Barnson Pty Ltd.

WARREN SHIRE COUNCIL
Report of the Divisional Manger Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 3 TENDER - RAW WATER PUMP STATION UPGRADE MACQUARIE RIVER – OXLEY PARK WARREN CONTINUED

The tender specified that the selection criteria would be based in accordance with the following criteria:

Number	Criteria	Weight
1.	Tender Price	70%
2.	Past performance based on feedback from References for Commercial projects (evaluating previous performance with regards to timing, cost, quality, and WHS of the nominated project.	12%
3.	Previous Performance by nominated Subcontractors on similar projects.	5%
4.	Capability as assessed using the similarity of nominated projects in size and nature (Contract Value to be between \$25,000 and \$100,000 and to be completed in the last 3 years)	5%
5.	Confirmation of and ability for the Tenderer to complete the works by the nominated practical completion date.	5%
6.	The inclusion of a construction programme as detailed in the tender document.	3%

Six contractors were provided with the tender documents. Unfortunately, only one firm lodged a formal tender.

Darling Irrigation's submission provided for all cost components and a construction timeframe of seven weeks. The tender document suggested that an ideal construction period be four weeks but because of the Christmas period the seven-week construction period is considered acceptable. If Council resolves to accept the Darling Irrigation Tender then the expected completion date will be approximately 1st February 2019.

Darling Irrigation's Lump Sum tendered price totals \$54,612 inclusive of GST, or \$49,647.28 exclusive of GST. It is the view of the review panel that all necessary components of the task have been provided for.

It is therefore considered that Darling Irrigation's lump sum tendered price of \$54,612 inclusive of GST is acceptable.

FINANCIAL AND RESOURCE IMPLICATIONS

Funding of this project will come from the 2018/19 Water Mains / Valves Renewals Budget of \$130,000.

WARREN SHIRE COUNCIL
Report of the Divisional Manger Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 3 TENDER - RAW WATER PUMP STATION UPGRADE MACQUARIE RIVER – OXLEY PARK WARREN CONTINUED

The 2018/19 Water Supply Fund Capital allocations contains (3) three items and (3) three subsequent amounts the first, Finalisation of New Bores and Equipment \$160,000, Nevertire Water Reservoir Refurbishment \$700,000, and Water Main and Valve Replacement Renewals \$130,000.

It is considered that of these (3) three items the upper two (2) Finalisation of the Bores and Equipment and the Nevertire Water Reservoir Refurbishment are of the utmost importance and these funds should not be reduced, if the works are not completed then the funds should be transferred into restricted funds for use at a later date. However, the water main and valve replacement renewals of \$130,000 is the only element that is considered that may be accessible for these works.

The total funding required to provide for this work is to be inclusive of the darling irrigation works, the survey works already undertaken and the consultant's fees will be in the vicinity of \$80,000. It is therefore considered that the water main and valve renewals allocation of \$130,000 be reduced by the cost of installing and upgrading the river water supply pump within Oxley Park. The next quarterly budget review will provide for these adjustments. Any water mains and valve renewals scheduled for the 2018/19 budget year would need to be reduced to satisfy the remaining level of funds.

LEGAL IMPLICATIONS

A formal contract will be prepared for this project.

RISK IMPLICATIONS

All risk components will need to be identified by Council and any Contractors undertaking the works.

STAKEHOLDER CONSULTATION

Provision will be made to notify public on Council's resolution on the upgrade on the river water pump in Oxley Park.

OPTIONS

Nil

CONCLUSION

That the tender submitted by Darling Irrigation of 113 Dandaloo Street Narromine in the amount of \$54,612 inclusive of GST be accepted and a formal contract be negotiated to provide for commencement of works as soon as possible.

It is also considered as part of this conclusion that the budget adjustment to the capital element of the water fund provisions be made within the next quarterly budget review.

WARREN SHIRE COUNCIL
Report of the Divisional Manger Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 3 TENDER - RAW WATER PUMP STATION UPGRADE MACQUARIE RIVER – OXLEY PARK WARREN CONTINUED

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

- 4.3.2 Provide Warren and villages of Collie and Nevertire with an adequate and safe water supply that is appropriately priced for all consumers

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 4 MOUNT FOSTER QUARRY USAGE PROPOSAL

(Q1-1.1)

RECOMMENDATION

That a tender for the production of approximately 40,000 tonne of 20mm road base at the Mount Foster Quarry and/or a multi-year contract providing for ongoing 20mm road base production be advertised.

PURPOSE

To determine a resource and a site of supply providing for the rehabilitation of Council's road network in the northern part of the Shire.

BACKGROUND

Rehabilitation of roads within the Northern region have come from various sites and have been of very low standard quality. However Regional Road No.333, the Carinda Road, has substantial vehicular movement on it and it is considered that these substandard materials would not suffice for the widening of the lower quality sections of Regional Road 333 that is the segments located north of segment 58. Segment 58 is positioned approximately 62km north of Warren.

REPORT

Council has submitted a number of grant applications for works providing for the upgrade of roads within the northern segment of the shire particularly the regional roads (RR333 the Carinda Road,RR424 the Mara Road and RR7516 the Billybingbone Road) there is an element of confidence that within the next (2) two months a political announcement will be made providing for Council's 2018/19 REPAIR Grant application which provides for the widening and upgrade of Regional Road 333 from segment 58 to segment 70.

Because of this proposal consultation has been made with a regional crushing and screening firm who have supplied an estimate of cost for preparing 40mm road base and 20mm road base. Due to confidentiality of figures quoted the report is unable to indicate the proposed per tonne rates within this report.

FINANCIAL AND RESOURCE IMPLICATIONS

If Council resolve to approve the recommencement of crushing operations of the Mt Foster Quarry, then a substantial financial outlay will be required. It is considered this outlay will be between the sum of \$300,000 to \$500,000.

It is also considered that if Council makes this investment then the return on this capital outlay will be forthcoming in the not too distance future.

There is already a sizable overhead at the quarry. It is considered that this cost burden will be accommodated by usage of the existing materials on site also in the not too distance future.

WARREN SHIRE COUNCIL
Report of the Divisional Manager Engineering Services
to the Ordinary Meeting of Council to be held at
Council Chambers, Warren, on Thursday 6th December 2018

ITEM 4 MOUNT FOSTER QUARRY USAGE PROPOSAL CONTINUED

LEGAL IMPLICATIONS

A formal contract with the firm allocated by Council to undertake the works.

RISK IMPLICATIONS

With Quarry operations there is always risk. The risks will have to be made known in the operational procedures which will be expected to be supplied by the firm contracted to undertake the works.

It is the view that the Council risk is minimal as the absorption and resale of the materials won will always have a reasonably high resale value thus minimising the risk to the Council.

STAKEHOLDER CONSULTATION

If Council resolves to accept this proposal of establishing a tender for the preparation of 20mm road base at the Mt Foster Quarry there will be substantial stakeholder consultation with the locals via the media, outside contracting firms and the nearby property owners.

OPTIONS

Council has investigated the alternative of being supplied from outside quarries. These investigations have resolved that the material cannot be supplied for a lower cost than Council to produce at the Mt Foster Quarry. There is also a great likelihood that a large percentage of the return on investment will be sourced from state and federal government grant monies.

CONCLUSION

It is considered that it would be in the best interest of Council to favourably consider the recommendation even though the outlay is high as there will be a financial return. There will also be an improved outcome of the standard of road work undertaken in the north half of the Shire if the Mt Foster Quarry is re-established as a usage item.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

4.2.3 - Ensure the efficient and cost-effective operation of Council's road making materials (e.g. gravel pits.)

3.1.2 - Ensure Regional Roads and Highways are maintained to acceptable community standards

SUPPORTING INFORMATION

Nil

Section

6

Manager Health & Development Services

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 1 DEVELOPMENT APPLICATION APPROVALS (D4-9)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform of approved Development Applications by Council for the previous month.

BACKGROUND

Council receive Development Applications from residents in the Warren Shire Area to seek approval.

REPORT

The following Development Applications were approved for September 2018

FILE	LOCATION	WORKS
P16-18.14	Lot 1 DP124483 Zora Street Warren NSW 2824	Erection of Workshop
P16-18.15	Lot 60 DP755296 Oxley Highway WARREN NSW 2824	Subdivision

The following Development Applications were approved for October 2018

FILE	LOCATION	WORKS
P16-18.16	Lot 11 DP 759056 Chester Street Warren NSW 2824	Swimming Pool
P16-18.17	Lot 512 DP 793490 Dubbo Street WARREN NSW 2824	Alterations to existing
P16-18.18	Lot 5 DP 851072 Udora Road WARREN NSW 2824	Shed and Garage

LEGAL IMPLICATIONS

Council is required under the EPA Act to assess and determine applications within established timeframes.

RISK IMPLICATIONS

The EPA Act provides appeal mechanisms for applicants who believe that their application requires review.

STAKEHOLDER CONSULTATION OPTIONS

Council issues a S101 EPA Act list of approvals monthly for the community to review.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 1 DEVELOPMENT APPLICATION APPROVALS CONTINUED

CONCLUSION

This report is provided to allow Council and the community to see the applications determined each month.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

5.2.2 Timely and accurate reporting for efficient management and accountability.

5.2.1 Quality customer service focus by Council staff.

1.4.4 Help ensure safe and sustainable development.

SUPPORTING INFORMATION/ ATTACHMENT

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

**ITEM 2 GIFTING OF LAND, LOT 6 SECTION 4 DP758264 BUNDEMAR
STREET COLLIE, COLLIE COMMUNITY SHED
INCORPORATED**

C21-1

RECOMMENDATION that:

1. Council proceed with the transfer of land Lot 6 Section 4 DP758264 Bundemar Street Collie, to the Collie Community Shed Incorporated, and
2. Authority be given to the General Manager and Mayor to sign under seal of Council all associated documents, with the transfer of land Lot 6 Section 4 DP758264 Bundemar Street Collie, to the Collie Community Shed Incorporated.

PURPOSE

To enable Council to proceed with the transfer of land Lot 6 Section 4 DP758264 Bundemar Street Collie, to the Collie Community Shed Incorporated for the establishment of a Collie Community Shed.

BACKGROUND

Further to the report to the October 2018 Council Meeting, Council resolved to gift Lot 6 Section 4 DP758264 Bundemar Street Collie, to the Collie Community Shed Group for the establishment of a Collie Community Shed, subject to registration with the Australian Men's Shed Association. The Collie Community Group are now incorporated and registered as a member of the Australian Men's Shed Association, as requested by Council.

To enable the transfer of Lot 6 Section 4 DP758264 Bundemar Street Collie, to the Collie Community Shed Incorporated, authority is requested to be granted to the General Manager and Mayor to sign all associated documents.

FINANCIAL AND RESOURCE IMPLICATIONS

Lot 6 Section 4 DP758264 Bundemar Street, Collie was valued by the Valuer General in July 2017 as \$1,710. Legal costs (estimation of \$2,000) associated with this transfer of land would be at Council's expense.

LEGAL IMPLICATIONS

Collie Community Group are now incorporated and registered as a member of the Australian Men's Shed Association, as requested by Council.

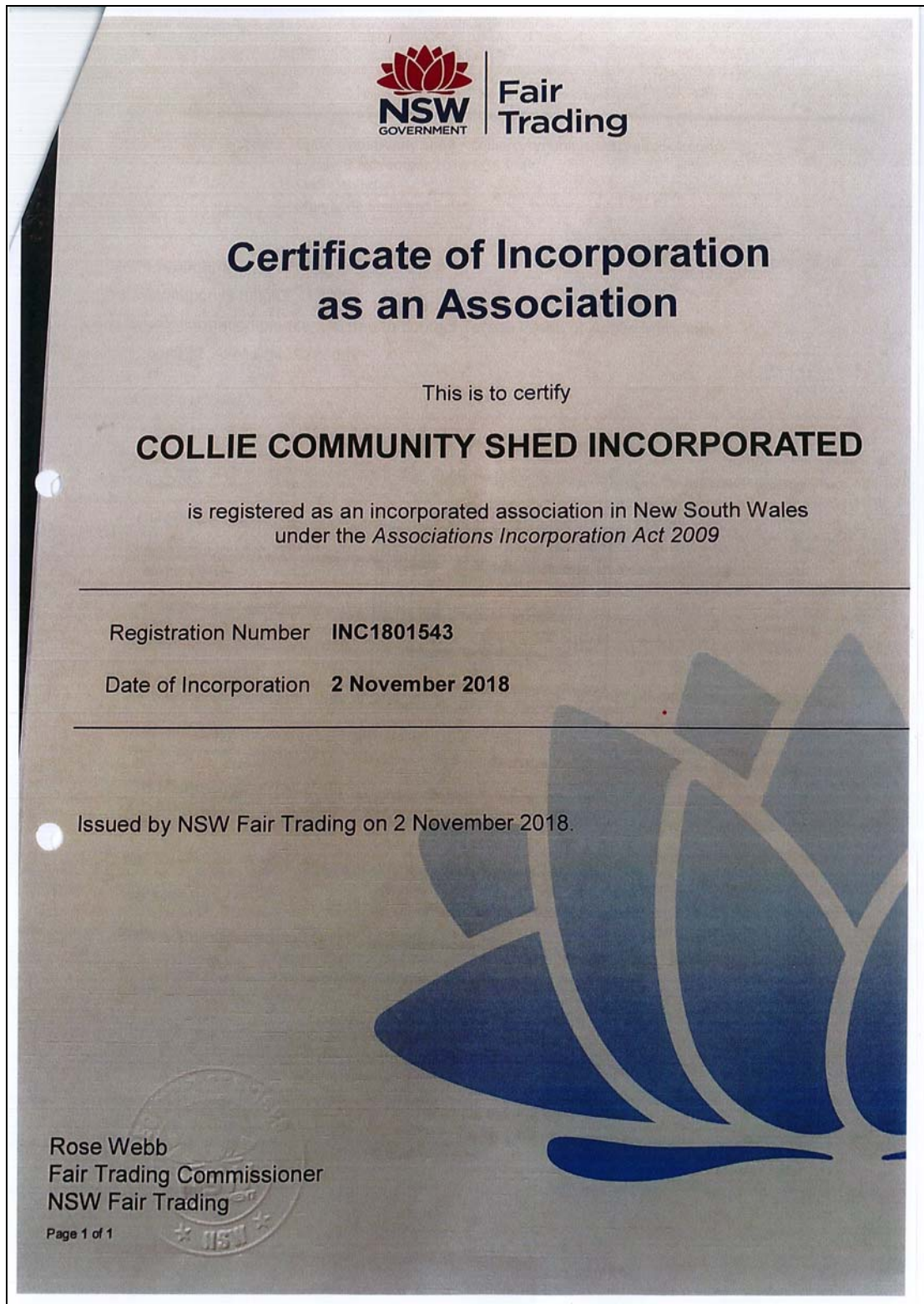
Authority for the General Manager and Mayor is requested to sign all associated documents with the transfer of land Lot 6 Section 4 DP758264 Bundemar Street, Collie.

STAKEHOLDER CONSULTATION

Representatives of the Collie Community Shed Incorporated have been advised of the progress of this matter.

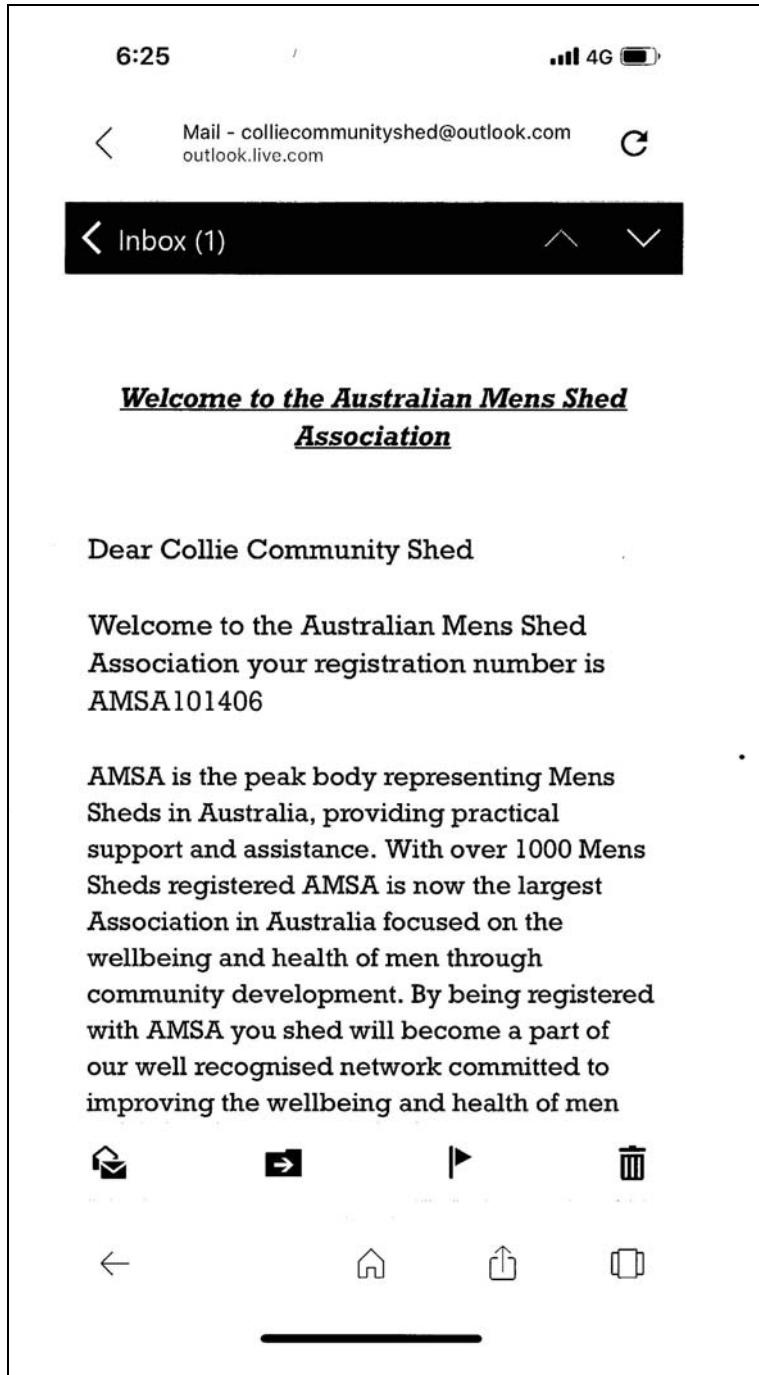
WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 2 **GIFTING OF LAND, LOT 6 SECTION 4 DP758264 BUNDEMAR
STREET COLLIE, COLLIE COMMUNITY SHED
INCORPORATED** **CONTINUED**



WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 2 GIFTING OF LAND, LOT 6 SECTION 4 DP758264 BUNDEMAR STREET COLLIE, COLLIE COMMUNITY SHED INCORPORATED **CONTINUED**



WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN (P16-18.23)

RECOMMENDATION

Development Application P16-18.23 for the erection of a single storey Dwelling, Shed and installation of a swimming pool located at lot 53 DP 872884, 19 Deacon Drive, Warren is approved subject to conditions.

PURPOSE

Council is in receipt of Development Application P16-18.23 for the construction of a single storey Dwelling, Shed and Installation of a Swimming Pool on lot 53 DP872884 19 Deacon Drive, Warren. This report considers the proposal and makes recommendation for the determination of the application.

BACKGROUND

At Council's Ordinary Meeting held 25th October 2018 the applicants requested an exemption of Clause (B) of the Terms of Restriction as a user of the Gunningba Housing Estate as Clause (B) did not allow for the use of Hardies Newport Cladding

Council's resolution **26.10.18** stated:

MOVED Brewer/Higgins that Council permit the use of light weight external cladding subject to the following:

- *That the proposed floor area is above 250m² as indicated in the request;*
- *That the external cladding is Hardies "Newport Cladding";*
- *That the final plans are submitted to Council for approval of the design prior to the submission of a Development Application;*
- *That Council reserves the right to refuse the design of the building should it be of the opinion that it reduces the amenity of the area*

Carried
26.10.18

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED

REPORT

Applicant	Mr Mark & Mrs Esther Kelly
Owner/s	Warren Shire Council
Description of Development	Erect Dwelling, Shed and Installation of Swimming Pool
Subject Land	Lot 53 DP872884 19 Deacon Drive, Warren
Zoning	R1 General Residential
Date Received	20th November 2018
Estimated Cost	\$450,000

Introduction

Council is in receipt of Development Application P16-18.23 for the construction of a single Storey Dwelling, Shed and Installation of a Swimming Pool on lot 53 DP872884 19 Deacon Drive, Warren. This report considers the proposal and makes recommendation for the determination of the application.

Description of Proposal

The proposal is to construct a three-bedroom single storey dwelling with a pitched roof clad with Prime line Newport Cladding. The floor plan of the dwelling is approx. 420sqm in area with the land consisting of a single lot with a total area of 900sqm.

The proposed Shed will be a lock up garage located in the backyard being a dimension of 7 metres long by 7 metres wide.

The proposed backyard swimming pool will be an inground pool with a capacity of 25,000 litres.

Statutory Provisions

The *Environment Planning and Assessment Act 1979* and Warren Shire Council's Local Environmental Plan 2012 apply to the assessment and determination of applications for development approval.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED

Development Assessment

Section 4.15 of the Environmental Planning and Assessment Act, 1979 sets out the matters that must be considered, if relevant, when assessing and determining a development application.

(a) The provisions of any Environmental Planning Instrument (EPI).

The construction of a Dwelling, Shed and Swimming Pool on land zoned "R1 General Residential" is development that requires the consent from Council pursuant to Clause 2.8 Land Use Table of the Warren Shire Council's LEP 2012.

The Building Sustainability Index (BASIX) SEPP states that the requirements of the BASIX scheme overrides any competing provision in an EPI or DCP. There are currently no competing provisions that relate to this proposal. The BASIX provisions of the Environmental Planning & Assessment Act 1979 apply to this application in regards to the dwelling.

No other SEPP is relevant to the proposal.

No Regional Environmental Plan is applicable to the proposal.

(b) the provisions of any draft EPI that is or has been placed on public exhibition and details of which have been notified to the consent authority

There is currently no draft EPI that requires consideration.

(c) the provisions of any development control plan (DCP).

Warren Shire Council's Development Control Plan 2012 applies to this development however there are no clauses relating to R1 General Residential land.

(d) the provisions of the regulations (to the extent that they prescribe matters for the purposes of this paragraph), that apply to the land to which the development application relates.

Clause 92 of the *Environmental Planning and Assessment Regulation 2000* specifies the additional matters that must be considered if relevant. These relate to the Government Coastal Policy and demolition works, both of which have no relevance to this proposal.

(e) the likely impacts of the development, including environmental impacts on both the natural and built environments, and social and economic impacts in the locality.

The land is vacant, generally flat and has access to Council's sewerage mains system. The development is unlikely to impact adversely on the current use of this land or adjoining land.

The land is also serviced by adequate power, telecom utilities and reticulated water supply

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED

RECOMMENDATION:

That;

- 1) D
Development Application P16-18.23 for the erection of a single storey dwelling, shed and installation of a swimming pool located at Lot 53 DP 872884, 19 Deacon Drive, Warren is approved with the following conditions:

Conditions prescribed by the *Environmental Planning and Assessment Regulation 2000*

1. The work must be carried out in accordance with the requirements of the Building Code of Australia.

Reason: Statutory requirement.

2. A contract of insurance (i.e.: Home Warranty Insurance) must be in place before any building work authorised to be carried out by this consent commences unless the works are covered under an Owner Builder Permit.

Reason: Statutory requirement.

3. A sign must be erected in a prominent position on the site:

- showing the name, address and telephone number of the principal certifying authority for the work; and
- showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours; and
- stating that unauthorised entry to the work site is prohibited.

Any such sign is to be maintained while the building work is being carried out, but must be removed when the work has been completed.

Reason: Statutory requirement.

Conditions imposed by Council-Dwelling

4. The development is to be undertaken in accordance with the plans submitted with the application.

Reason: To confirm and clarify the terms of this consent.

5. Construction, demolition and associated work shall be carried out only between the times

Stated as follows:-

Mondays to Fridays	7.00am to 6.00pm.
Saturdays	8.00am to 5.00pm
Sundays & public holidays	no construction work to take place.

Reason: To ensure the amenity of the area is not compromised.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED

6. The applicant shall ensure that all builders refuse and trade waste, whilst on site, is stored in a manner that does not cause any nuisance. All waste is to be removed from the site at the completion of the construction works.
Reason: To ensure the applicant removes all waste from the site, which could reduce the amenity of the area.
7. All building materials, plant and equipment are to be placed on the building site. Building materials, plant and equipment (including water closets), are not to be placed on footpaths, roadways, public reserves etc.
Reason: To ensure pedestrian and vehicular access is not restricted in public places.
8. Filling shall not be placed in such a manner that natural drainage from adjoining land will be obstructed.
Reason: To ensure that filling placed on land does not affect natural drainage.
9. Fill shall not be placed on land in such a manner that surface water will be diverted to adjoining land.
Reason: To ensure that the works do not result in water being diverted onto adjoining land.
10. Any excavation/fill is to be suitably retained.
Reason: To ensure the stability of the site and adjoining properties.
11. Suitable measures are to be in place at all times to ensure buildings on adjoining land are protected from damage as a result of the carrying out of the development.
Reason: To ensure adjoining property is adequately protected.
12. Prior to installing any vehicular access and driveway crossover, details of the proposed works are to be submitted to Council for approval. The vehicular access must comply with the requirements Warren Shire Council's Urban Vehicular Access Policy and Warren Shire Council standard drawings (Plan No.s 812 & 869) entitled "Warren Shire Council –Urban Vehicular Access".
Reason: Implementation of Council Policy.
13. Where roofwater/stormwater is to be drained to the street gutter, a minimum 90mm diameter pipe is to be used. The stormwater pipe is to be terminated at the street kerb using a reducer, a kerb adapter and a kerb stormwater outlet and is to be installed in accordance with Warren Shire Council standard drawing (Plan No. 1130) entitled "Warren Shire Council – Upright/Roll Kerb and Gutter Roof Water Connection". Prior to installing the kerb stormwater outlet the kerb is to be cut using a concrete saw and after installation the kerb is to be made good to match existing.
Reason: To protect the integrity of the kerb and gutter.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED

14. The dwelling must fully comply with Warren Shire Council's Sewer Junction Connection Policy.

Reason: To ensure that all connections to Council's Sewerage System conform to Council's requirements and that the property owner's responsibilities in relation to the connection are met.

15. Suitable measures are to be put into place on site to prevent the tracking of any mud, soil, gravel or other such materials onto the road by vehicles travelling onto and off the site.

Reason: To ensure traffic safety is not compromised.

16. Damage done to any footpath, kerb and gutter, driveway crossing, drain or the like caused by the applicant during the course of construction works shall be made good **prior to occupation or use of the development.**

Reason: To ensure public safety is not compromised.

17. Prior to the issue of an occupation certificate a "Works as Executed" drainage diagram must be submitted to Council showing the layout of the sewerage drainage and stormwater drainage works.

Reason: To ensure a record of the internal drainage layout is maintained by Council.

18. A temporary toilet shall be provided on site from the commencement of building work.

The temporary toilet shall be:-

- A water closet connected to the sewerage system or approved septic tank;
- A chemical closet supplied by a licensed contractor approved by Council

Conditions imposed by Council-Shed

19. The shed is to fitted with guttering and downpipes to properly manage and dispose of stormwater. Stormwater is to be drained a minimum of 5 metres from the foundations of the shed.

Reason: To ensure the foundations of the shed are not inundated by stormwater.

20. The development is to be undertaken in accordance with the plans submitted with the application and as modified by these conditions of consent.

Reason: To confirm and clarify the terms of this consent.

21. The applicant shall ensure that all builders refuse and trade waste, whilst on site, is stored in a manner that does not cause any nuisance. All waste is to be removed from the site at the completion of the construction works.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED

Reason: To ensure the applicant removes all waste from the site, which could reduce the amenity of the area.

22. All building materials, plant and equipment are to be placed on the building site. Building materials, plant and equipment (including water closets), are not to be placed on footpaths, roadways, public reserves etc.

Reason: To ensure pedestrian and vehicular access is not restricted in public places.

23. Filling shall not be placed in such a manner that natural drainage from adjoining land will be obstructed.

Reason: To ensure that filling placed on land does not affect natural drainage.

24. Fill shall not be placed on land in such a manner that surface water will be diverted to adjoining land.

Reason: To ensure that the works do not result in water being diverted onto adjoining land.

25. Any excavation/fill is to be suitably retained.

Reason: To ensure the stability of the site and adjoining properties.

26. Suitable measures are to be in place at all times to ensure buildings on adjoining land are protected from damage as a result of the carrying out of the development.

Reason: To ensure adjoining property is adequately protected.

27. Suitable measures are to be put into place on site to prevent the tracking of any mud, soil, gravel or other such materials onto the road by vehicles travelling onto and off the site.

Reason: To ensure traffic safety is not compromised.

28. Damage done to any footpath, kerb and gutter, driveway crossing, drain or the like caused by the applicant during the course of construction works shall be made good **prior to occupation or use of the development.**

Reason: To ensure public safety is not compromised.

Conditions imposed by Council-Swimming Pool

29. The development is to be undertaken in accordance with the plans submitted with the application and as modified by these conditions of consent.

Reason: To confirm and clarify the terms of this consent.

30. Construction, demolition and associated work shall be carried out only between the following times:-

Mondays to Fridays	7.00am to 6.00pm.
Saturdays	8.00am to 5.00pm
Sundays & public holidays	no construction work to take place.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED

Reason: To ensure the amenity of the area is not compromised.

31. The applicant shall ensure that all builders refuse and trade waste, whilst on site, is stored in a manner that does not cause any nuisance. All waste is to be removed from the site at the completion of the construction works.

Reason: To ensure the applicant removes all waste from the site, which could reduce the amenity of the area.

32. All building materials, plant and equipment are to be placed on the building site. Building materials, plant and equipment (including water closets), are not to be placed on footpaths, roadways, public reserves etc.

Reason: To ensure pedestrian and vehicular access is not restricted in public places.

33. Filling shall not be placed in such a manner that natural drainage from adjoining land will be obstructed.

Reason: To ensure that filling placed on land does not affect natural drainage.

34. Fill shall not be placed on land in such a manner that surface water will be diverted to adjoining land.

Reason: To ensure that the works do not result in water being diverted onto adjoining land.

35. Any excavation/fill is to be suitably retained.

Reason: To ensure the stability of the site and adjoining properties.

36. Suitable measures are to be in place at all times to ensure buildings on adjoining land are protected from damage as a result of the carrying out of the development.

Reason: To ensure adjoining property is adequately protected.

37. Suitable measures are to be put into place on site to prevent the tracking of any mud, soil, gravel or other such materials onto the road by vehicles travelling onto and off the site.

Reason: To ensure traffic safety is not compromised.

38. Damage done to any footpath, kerb and gutter, driveway crossing, drain or the like caused by the applicant during the course of construction works shall be made good **prior to occupation or use of the development.**

Reason: To ensure public safety is not compromised.

39. The swimming pool and safety fences and gates shall be installed in accordance with the approved plans and specifications and the Swimming Pools Act 1992 and Swimming Pools Amendment Act 2012 and Swimming Pools Regulation 2008.

Reason: To restrict access to the Swimming Pool by unsupervised young children.

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED

40. The swimming pool shall at all times be surrounded by a child resistant barrier:-
- (a) that separates the swimming pool from any residential building situated on the premises and from any place (whether public or private) adjoining the premises; and
 - (b) that is designed, constructed, installed and maintained in accordance with the standards prescribed by the Swimming Pools Regulation and AS1926.1 – 2012, Fencing for Swimming Pools.

Reason: To restrict access to the Swimming Pool by unsupervised young children

41. Gates and doors that allow access to the swimming pool are to be self closing and self latching and shall open outwards from the pool area. The occupier of any premises in or on which a swimming pool is situated must ensure that all doors and gates providing access to the swimming pool are kept securely closed at all times when they are not in actual use.

Reason: To restrict access to the pool by unsupervised children.

42. The swimming pool shall not be used for commercial or professional purposes.

Reason: To ensure compliance with Town Planning Policy.

43. Waste water from the pool shall be disposed of so as not to create a nuisance and shall be drained or pumped to the Warren Shire Council sewer where available.

Reason: To ensure that water from the swimming pool is disposed of in a manner which does not create a nuisance.

44. Swimming pool surrounds and/or paving shall be constructed so as to ensure water from the pool overflow or surge does not discharge onto neighbouring property.

Reason: To ensure pool overflow does not affect neighbouring properties.

45. The swimming pool shall not be filled with water until such time as the safety fencing and gates have been completed in accordance with the approved plans and specifications.

***Note:** It is the applicant's responsibility to ensure that all excavations and incomplete pools have appropriate safety fencing or are otherwise protected.*

Reason: To protect the health and safety of inhabitants of the area.

46. Pool plant (i.e. filter) is to be sited so as not to cause a nuisance to adjoining neighbours by way of noise levels or vibration.

Reason: To ensure pool owners are aware of the potential for pool equipment to cause noise problems.

47. The occupier of any premises in or on which a swimming pool is situated must ensure that there is at all times a sign prominently displayed and permanently

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED

fixed in the vicinity of the swimming pool, which contains the “details of resuscitation techniques, in accordance with the provisions of Section 17 of the Swimming Pools Act 1992 and Swimming Pools Amendment Act 2012 and Swimming Pools Regulation 2008.

Reason: To provide safety advice and readily available details of resuscitation techniques

LEGAL IMPLICATIONS

Council has the ability as the consent authority under clause 1.9A of the Warren Environmental Plan 2012 to give an exemption of Clause B of the Covenant for the Gunningba Housing Estate.

Also the applicants for the development if dissatisfied with the determination of the application by the consent authority may appeal to the Land and Environmental Court against the determination under Clause 8.7 of the Environmental Planning and Assessment Act 1979.

RISK IMPLICATIONS

By issuing an exemption for Clause B of the Covenant for Gunningba Estate to Mr and Mrs Kelly a precedent is created for any future development within the Gunningba housing estate.

CONCLUSION

Development Application P16-18.23 for the erection of a single storey Dwelling, Shed and installation of a Swimming Pool located at Lot 53 DP 872884, 19 Deacon Drive, Warren is approved subject to conditions:

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

1.4.4 Help ensure safe and sustainable development

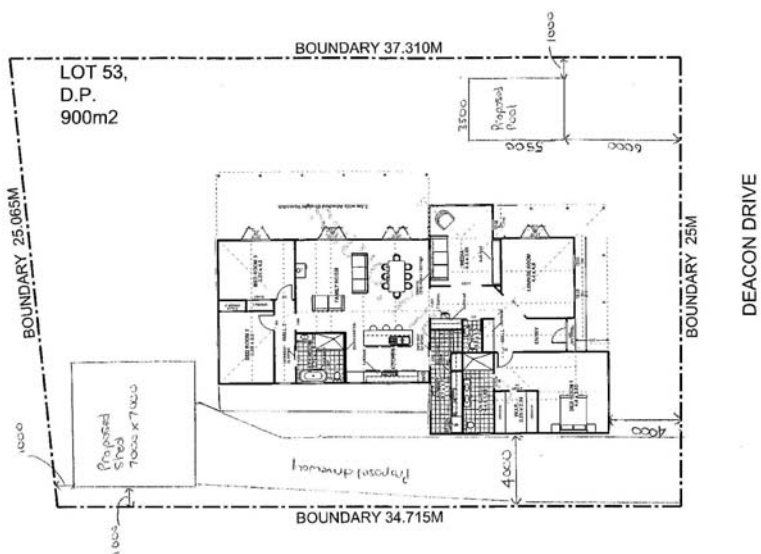
5.2.2 Timely and accurate reporting for efficient management and accountability

ATTACHMENTS

Site Plan and Elevations

WARREN SHIRE COUNCIL
 Report of the Manager Health & Development Services
 to the Ordinary Meeting of Council to be held in the
 Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED



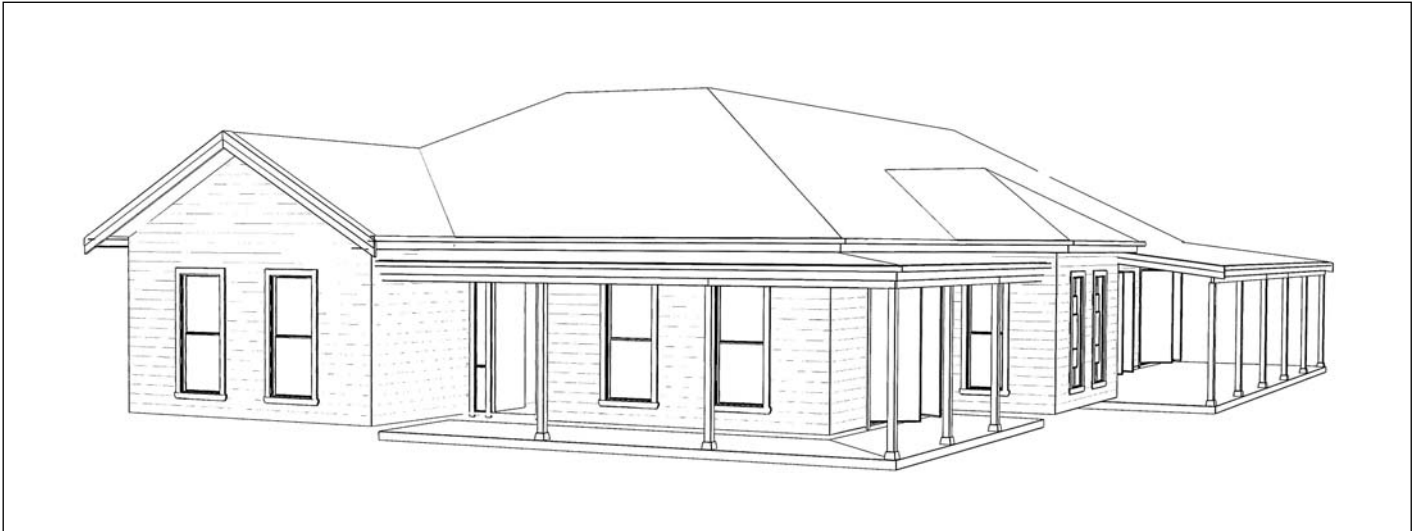
SITE PLAN
 SCALE: 1:200 on A3



		DESIGNED AND SUPPLIED BY PAAL Homes Pty Ltd	SCALE 1:200 on A3	PROPOSED NEW RESIDENCE FOR:	
		P.O Box 250 Parrith NSW 2751 Ph: (02) 4735 4377 Copyright PAAL Homes 2018	PRINTED ON 07 - 11 - 2018	Mr M. & Mrs E. Kelly at Lot 53, D.P., Deacon Drive, Warren, N.S.W. 2.	
			DRAWN J.D.		
A	SKETCH DESIGN	07 - 11 - 2018	DATE	ISSUE A	DRAWING No: 1/-
REV:	DESCRIPTION	DATE		JOB No: M54	

WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 3 DEVELOPMENT APPLICATION: LOT 53 DP872884, 19 DEACON DRIVE, WARREN CONTINUED



WARREN SHIRE COUNCIL
Report of the Manager Health & Development Services
to the Ordinary Meeting of Council to be held in the
Council Chambers, Warren on Thursday 6th December 2018

ITEM 4 COUNCIL CHAMBERS DEVELOPMENT PROJECT (C14-3.25)

RECOMMENDATION:

That the information be received and noted.

PURPOSE

To inform Council of the progression in the timeline for the Council Chambers Development Program.

BACKGROUND

At the May Council Meeting, Council resolved to adopt the concept designs for the new Council Chambers and Administrative Building as provided by B – Creative Architecture and Photography.

REPORT

The Council Chambers Development has been costed by the quantitative surveyor at 75% completion. The estimated costings were \$2,533,013.00. A meeting was held and the proposed project was re-designed resulting in a reduction of \$479,871.00 with new costings of \$2,215,087.00 (please see attached 75% cost saving schedule from B – Creative Architecture and Photography). The re-design does change the layout slightly on the north western wall which has been relocated to 3 metres from the property boundary. This has enabled for better installation of infrastructure to service the building. Additionally, some concessions have been made on finishes such as floor coverings, to utilise more cost effective materials.

FINANCIAL AND RESOURCE IMPLICATIONS

The exact costing will not be known until Tenders have been received. Council has allocated construction costs within the 2018/19 Operational Plan and Estimates. The project will require additional allocation within the 2019/2020 budget.

LEGAL IMPLICATIONS

Nil.

RISK IMPLICATIONS

Council will need to manage the project within budget constraints and issue tender documents as per its Procurement Policy.

STAKEHOLDER CONSULTATION

During the design process of the Council Chambers Redevelopment Project Council's final draft design will be placed on Public Exhibition.

CONCLUSION

Once tenders are closed a report will be presented to Council to appoint a contractor to undertake the works.

LINK TO POLICY AND / OR COMMUNITY STRATEGIC PLAN

3.2.7 Upgrade and refurbishment of Warren Shire Chambers to comply with legislation.

WARREN SHIRE COUNCIL


Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held
in the Council Chambers, Warren on Thursday 6th December 2018

ITEM 4 COUNCIL CHAMBERS DEVELOPMENT PROJECT

CONTINUED

ATTACHMENTS - 75% cost saving schedule from B – Creative Architecture and Photography.

1802 Warren Shire Council Chambers
Alterations + Additions
14/11/2018



Item No.	Item	Current	Change	Approx. Cost	Comments	Approx. Cost saving
1	Balustrade Types	Bal2/ Bal3 - intricate balustrades	Bal1 - simple blaustrade	\$19,850		\$4,150
2	Carpet	\$65/m2 mid-range carpet(583m2)	\$40/m2 budget carpet(583m2)	\$37,895		\$14,575
3a	Timber batten ceiling and feature wall	Timber batten ceiling and feature wall to foyer(25m2)	Remove and have painted PB wall and bulkhead instead	\$6,125	-\$2,125 for PB replacement with bulkhead structure	\$4,000
3b	Timber batten ceiling and feature wall	Timber batten ceiling to entry canopy(36m2)	Remove and have painted FC soffit instead	\$8,820	-\$5,400 for external grade FC(vitranel) replacement	\$3,420
3c	Timber batten ceiling and feature wall	Timber batten ceiling and feature wall to Community Space Airlock (33m2)	Remove and have painted FC walls and soffit instead	\$8,085	-\$4,950 for external grade FC(vitranel) replacement	\$3,135
4	PB ceilings vs tiled ceilings	CL1+CL3	Change to CL2 where possible	\$47,665	-\$40,984 for CL tile replacement	\$6,681
5	West corner of building	Atrium and large meeting room/reception area. No windows to the northwest façade	Bring part of northwest façade inwards, introduce windows and remove atrium/skylight - reduced by 35m2	\$94,500	-\$3,200 for extra windows	\$91,300
6	Meeting Room 1 Ceiling	Integrated ceiling strip light	Standard LED panel lights		included in Item 11	

B Creative
Architecture + Photography

75% Cost Savings Schedule 1

WARREN SHIRE COUNCIL

Report of the Manager Health & Development Services to the Ordinary Meeting of Council to be held
in the Council Chambers, Warren on Thursday 6th December 2018

ITEM 4 COUNCIL CHAMBERS DEVELOPMENT PROJECT

CONTINUED

Item No.	Item	Current	Change	Approx. Cost	Comments	Approx. Cost saving
7	Bathroom wall tiles	ACC WC – all tiles walls Bathrooms – fixtures walls	No tiled walls – replace with waterproof PB	\$19,200	-\$454 extra PB3	\$18,746
8	Structural Piers	Conventional piers	Screw piles	\$64,424		\$22,844
9	Structural floor to new office wing	Suspended concrete waffle slab	Lightweight structural floor	\$0	More appropriate construction with Screw Piles	\$2,000
10	Mechanical - Air-conditioning system changes - Community Room/Offices	Ducted Package Unit/ Split Ducted Units	Split system - ducted/Split Wall units	\$199,700		\$10,500
11	Electrical	Lighting and Fire	reduce costs	\$51,000		\$14,000
12	Solar panels	Solar panels included in cost estimate	Remove Solar panels from estimate	\$70,000		\$70,000
13	Stage 1 Budget Estimate	Discrepancies in the QS report		\$155,870	refer cost summary(now \$127,615)	\$28,255
14	Stage 2 Budget Estimate	Discrepancies in the QS report		\$2,515,744	refer cost summary(now \$2,351,716)	\$186,265
Total Budget Estimate(QS) (STAGE 1+2)				\$2,694,958	TOTAL SAVINGS	\$479,871
RESULTANT BUDGET				\$2,215,087		
B Creative						
Architecture + Photography						

75% Cost Savings Schedule